



PHILADELPHIA
E&T
CHARTER HIGH SCHOOL

1709 Benjmn Franklin Parkway- Philadelphia, PA 19103- www.petchs.org - Phone: 267-514-1823- Fax: 267-514-1834.

BOARD OF TRUSTEES
MEETING MINUTES of FEBRUARY 16, 2024

		NOTES	RESOLUTION VOTE
MEETING DATE & TIME	Friday, February 16, 2024 8:00 AM		
LOCATION	Join Zoom Meeting https://petchs-org.zoom.us/j/85439462985?pwd=KzF4NjJvK2VwSlovZGpGYVElREwxQT09 Meeting ID: 854 3946 2985 Passcode: 2022 Dial by your location +1 301 715 8592 US (Washington DC) +1 929 205 6099 US (New York) Meeting ID: 854 3946 2985 Passcode: 2022		
ADVERTISED	Philadelphia Inquirer (7/7/23) (8/28/23) www.petchs.org		
OPENING PROCEDURES			
CALL TO ORDER	BY: Chairperson		
PLEDGE OF ALLEGIANCE	BY: All Attendees		
RECORDING OF ATTENDANCE	BY: Board Secretary	Present: Patrick Fitzmaurice, Kayne Deissroth, Laura Bartow, Keyanna Barnett, Mary Griffith Absent: Jose Ramos, Lisa Scullion	
PRESENTATIONS			
STUDENTS OF THE MONTH PRESENTATION	GRADE 9: Makaylah McClure GRADE 10: Diaka Camara GRADE 11: Tavian Conway GRADE 12: Rysaul Williams		
EMPLOYEES OF THE MONTH PRESENTATION	Teacher: Brendan Phillips Staff Member: Jayla Legare		
CHIEF EXECUTIVE OFFICER REPORT	Erin Dougherty	ED- Spoke on sign permit situation. Updated board on sign changes. Subcommittee approved revisions. Seeking full approval. Provided Social Studies vacancy update. Provided first semester recap. Spirit week planning has begun. Provided enrollment update. Banking update. Recommended PNC Bank. Food Service Program policy update. Inclement weather update. ESSER monitoring update.	
CHIEF OPERATING OFFICER REPORT (Submitted In-Writing)	Matthew Pooler	Notes attached - Pooler.	
PUBLIC COMMENT			
SPEAKERS	Facilitated By: Board Secretary		NONE

		ED noted: No registered speakers. No one present in person.	
CLOSED SESSION			
NONE			
SCHOOL BUSINESS RESOLUTIONS			
2024: 2-1	Approve the Minutes of the January 19, 2024 meeting of the Board of Trustees.		Motion: Barnett 2nd: Bartow 5 Ayes and 0 Nays Approved the Minutes of January 19, 2024 meeting of the Board of Trustees.
ACADEMIC RESOLUTIONS			
2024: 2-2	Approve the Theater License Agreement between Philadelphia E&T Charter High School and Kimmel Center to hold the Class of 2024 Commencement Exercises.		Motion: Griffith 2nd: Deissroth 5 Ayes and 0 Nays. Approved the Theater License Agreement between Philadelphia E&T Charter High School and Kimmel Center to hold the Class of 2024 Commencement Exercises.
2024: 2-3	Approve the School Food Authority Code of Conduct Policy.		Motion: Fitzmaurice 2nd: Deissroth 5 Ayes and 0 Nays. Approved the School Food Authority Code of Conduct Policy.
2024: 2-4	Approve the addition of March 25, 2024 to the 2023-24 School Calendar as an instructional day.		Motion: Bartow 2nd: Griffith 5 Ayes and 0 Nays. Approved the addition of March 25, 2024 to the 23-24 School Calendar as an instructional day.
PERSONNEL RESOLUTIONS			
2024: 2-5	Approve the resignation of Joseph Humnicky, Social Studies Teacher.		Motion: Fitzmaurice 2nd: Barnett 5 Ayes of 0 Nays. Approved the resignation of Joseph Humnicky, Social Studies Teacher.
2024: 2-6	Approve the hiring of Patrick Anyanwu Ebo, as a long term substitute at a per diem rate of \$200.00.		Motion: Bartow 2nd: Fitzmaurice 5 Ayes and 0 Nays Approved the hiring of Patrick Ebo as a long term substitute at a per diem rate of \$200.00
FINANCIAL RESOLUTIONS			
2024:2-7	Approve the recommendation to utilize PNC for school banking services.	ED- Professional. Considered a Business Account. Different levels of security access. Controlled software. Encouraged to do away with paper checks.	Motion: Fitzmaurice 2nd: Bartow 5 Ayes and 0 Nays. Approved the recommendation to utilize PNC for school banking services.
2024:2-8	Authorize Erin Dougherty, CEO to open the following accounts at PNC BANK with Treasury Management Services and Positive Pay Services as indicated within the proposal.		Motion: Barnett 2nd: Bartow 5 Ayes and 0 Nays. Approved the authorization of Erin Dougherty, CEO to open the following bank accounts at PNC Bank.

2024:2-9	Authorize Erin Dougherty, CEO and Anthony Repice, Business Manager to transfer funds out of Philadelphia Federal Credit Union upon the PNC BANK Accounts becoming activated.		Motion: Griffith 2nd: Fitzmaurice 5 Ayes and 0 Nays. Approved the authorization of Erin Dougherty and Anthony Repice to transfer funds out of Philadelphia Federal Credit Union
Presentation of Financial Package	By: Anthony Repice Repice and Taylor, LLC		
2024: 2-10	Approve the bill list in the amount of \$ 481,425.98		Roll Call Vote- Ayes- Fitzmaurice, Barnett, Deissroth, Bartow, Griffith Nays- NONE
NEW BUSINESS			
2024:2-11	Approve the use of Katherine H. Meehan, Esquire as a Hearing Officer for the Board of Trustees of the Philadelphia Electrical and Technology Charter High School at a rate of \$250 per hour.	ED- Previous to this resolution, members of the board served as hearing officers. Counsel recommended utilizing a law firm as a hearing officer.	Motion: Fitzmaurice 2nd: Deissroth 5 Ayes and 0 Nays. Approved the use of Katherine H. Meehan, Esquire as a Hearing Officer for the Board of Trustees of Philadelphia Electrical and Technology Charter High School at a rate of \$250 per hour.
ADJOURNMENT			
Board Secretary		Certified	
Patrick Fitzmaurice, Board President			