



**PHILADELPHIA**  
**E&T**  
**CHARTER HIGH SCHOOL**

1709 Benjamn Franklin Parkway · Philadelphia, PA 19103 · [www.petchs.org](http://www.petchs.org) · Phone: 267-514-1823 · Fax: 267-514-1834

**BOARD OF TRUSTEES**  
**MEETING MINUTES of JANUARY 19, 2024**

		<b>NOTES</b>	<b>RESOLUTION VOTE</b>
MEETING DATE & TIME	Friday, January 19, 2024 @ 8am		
LOCATION	<p><u>In Person at 1709 Benjamin Franklin Parkway and via Zoom Meeting</u>  <a href="https://petchs-org.zoom.us/j/85439462985?pwd=KzF4NjJvK2VwSlovZGpGYVE1REwxQT09">https://petchs-org.zoom.us/j/85439462985?pwd=KzF4NjJvK2VwSlovZGpGYVE1REwxQT09</a></p> <p><u>Meeting ID: 854 3946 2985</u>  <u>Passcode: 2022</u></p> <p><u>Dial by your location</u>  <u>+1 301 715 8592 US (Washington DC)</u>  <u>+1 929 205 6099 US (New York)</u></p> <p><u>Meeting ID: 854 3946 2985</u>  <u>Passcode: 2022</u></p>		
ADVERTISED	<p>Philadelphia Inquirer 7/7/2023 and <a href="http://www.petchs.org">www.petchs.org</a>  **Updated on August 18, 2023**</p>		
<b>OPENING PROCEDURES</b>			
CALL TO ORDER	BY: Chairperson		
PLEDGE OF ALLEGIANCE	BY: All Attendees		
RECORDING OF ATTENDANCE	BY: Board Secretary	Present: Fitzmaurice, Barnett, Griffith, Bartow, Deissroth, Scullion Absent: Ramos	
<b>PRESENTATIONS</b>			
STUDENTS OF THE MONTH PRESENTATION		GRADE 9: King-Zaid Bolden GRADE 10: Paige Freeman GRADE 11: Jamir Wright GRADE 12: Halle Henderson	
EMPLOYEES OF THE MONTH PRESENTATION		Teacher: Kelly Gardner Staff Member: Theresa O'Hara	
CHIEF EXECUTIVE OFFICER REPORT	Erin Dougherty	Notes attached - Dougherty	
CHIEF OPERATING OFFICER REPORT	Matthew Pooler	Notes attached - Pooler	

<b>PUBLIC COMMENT</b>			
<b>SPEAKERS</b>	Facilitated By: Board Secretary		No speakers in person/zoom. - ED.
<b>CLOSED SESSION</b>			
<b>Legal - Contract Review (Vendor)</b>			
<b>SCHOOL BUSINESS RESOLUTIONS</b>			
2024: 1-1	Approve the Minutes of the December 15, 2023 meeting of the Board of Trustees.		Motion: Griffith 2nd: Barnett. 5 ayes and 0 nays. Approved the minutes of the December 15, 2023 meeting of the Board of Trustees.
2024: 1-2	Approve the updated Conflict of Interest Policy.	ED - updated to include a line previously omitted.	Motion: Barnett 2nd: Bartow. 5 ayes and 0 nays. Approved the updated Conflict of Interest Policy.
<b>ACADEMIC RESOLUTIONS</b>			
2024: 1-3	Approve the Agreement between Philadelphia E&T Charter High School and Simon & Schuster for Speaker Jason Reynolds, author of “Long Way Down” for a presentation to 9th Graders on March 20, 2024.	ED - book used in 9th grade classes; reviewed content; author to visit school.	Motion: Fitzmaurice 2nd: Bartow. 5 ayes and 0 nays. Approved the agreement between Phila. E&T CHS and Simon & Schuster for Speaker, Jason Reynolds, author of “Long Way Down”, for a presentation to 9th Graders on March 20, 2024.
<b>PERSONNEL RESOLUTIONS</b>			
2024: 1-4	Approve the resignation of Sean Snyder, Social Studies Teacher.	ED - health reasons	Motion: Fitzmaurice 2nd: Barnett 5 ayes, and 0 nays. Approved the resignation of Sean Snyder, Social Studies Teacher.
2024: 1-5	Approve the hiring of Joseph Humnicky, Social Studies Teacher at a per diem rate of \$215.00.	ED - LTS hire	Motion: Barnett. 2nd: Bartow. 5 ayes and 0 nays. Approved the hiring of Joseph Humnicky Social Studies Teacher at a per diem rate of \$215.00.
<b>FINANCIAL RESOLUTIONS</b>			

Presentation of Financial Package	By: Tony Repice Repice and Taylor, LLC	Notes attached - Repice & Taylor	
2024: 1-6	Approve the bill list in the amount of \$492,518.91		Roll call vote yielded 5 ayes (Fitzmaurice, Barnett, Griffith, Deissroth, Bartow) and 0 nays. Board approved the bill list in the amount of \$492,518.91
<b>NEW BUSINESS RESOLUTIONS</b>			
2024: 1-7	Resolution to empower the CEO to work with school solicitor McKenna Snyder, to evaluate the construction manager contract, low voltage contract, and underlying subcontracts, to advise on potential resolution issues involving school security system .		Motion: Fitzmaurice 2nd: Barnett 5 ayes and 0 nays. Board approved the resolution to empower the CEO to work with school solicitor McKenna Snyder, to evaluate the construction manager contract, low voltage contract, and underlying subcontracts, to advise on potential resolution issues involving school security system .
<b>ADJOURNMENT</b>			
			Motion: Griffith 2nd: Deissroth 5 ayes and 0 nays. Meeting was adjourned.
<b>Board Secretary</b>		<b>Certified</b>	
<b>Patrick Fitzmaurice, Board President</b>			



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#### CEO REPORT

\*\*Financial Interest Statements\*\* - reminder to complete.

<b>School Business</b>	Updated information on Exterior Signage - permit issue - cannot locate existing permit; need to apply to move forward.
<b>Academics</b>	SS teacher- reviewed status/on agenda PBL - first PD held to start roll out. End of term coming - Keystone focus
<b>Admissions</b>	Reveiwed current numbers applied and on waitlist. Last day to apply 1/25. Open House/ 21st Century Showcase - weather affected attendance.
<b>Banking</b>	Update to bank search.
<b>District/State</b>	SPREE pre-release reviewed and economical factors and in class performace discussed. Bond reports - complete/on time/ Q&A went well. Food Services - reviewed monitoring status. Federal programs - complete. ESSER - reviewed useage and upcoming meetings and conferences. Weather - discussed FIDs and evaluating for future.

#### COO Report

<b>Event Dates</b>	Report submitted in writing. Past and upcoming event dates listed.
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**FINANCIAL REPORT - Tony Repice**

<b>Monthly Report</b>	Surplus - positive variance. Due to RegEd/SpEd mix and ESSERfunds.
	Covenants - reviewed - all ok.
	Cash flow - reveiwed lack of SDP funds due to bank issue; resolved next month.
	Bills - reviewed.
	Grant applications - reviewed those being worked on.