



1420-22 Chestnut Street· Philadelphia, PA 19102· www.petchs.org · Phone: 267-514-1823· Fax: 267-514-1834

BOARD OF TRUSTEES
MEETING MINUTES of JULY 22, 2022

		NOTES	RESOLUTION VOTE
MEETING DATE & TIME	Friday, July 22, 2022 8am		
LOCATION	Join Zoom Meeting https://petchs-org.zoom.us/j/85439462985?pwd=KzF4NjJvK2VwSlovZGpGYVE1REwxQT09 Meeting ID: 854 3946 2985 Passcode: 2022 Dial by your location +1 301 715 8592 US (Washington DC) +1 929 205 6099 US (New York) Meeting ID: 854 3946 2985 Passcode: 2022		
ADVERTISED	Philadelphia Metro (7/11/2022) and www.petchs.org		
OPENING PROCEDURES			
CALL TO ORDER	BY: Chairperson		
PLEDGE OF ALLEGIANCE	BY: All Attendees		
RECORDING OF ATTENDANCE	BY: Board Secretary	Present: Fitzmaurice, Neill, Griffith(left @9), Barnett, Deissroth, Scullion Absent: Ramos	
PRESENTATIONS			
CHIEF EXECUTIVE OFFICER REPORT	Erin Dougherty	Notes attached - Dougherty	
BSI PROGRESS REPORT	Chuck Calvanese, BSI Construction, LLC.	Notes attached - BSI	
CHIEF OPERATING OFFICER REPORT	Matthew Pooler	Notes attached - Pooler	
PUBLIC COMMENT			
SPEAKERS	Facilitated By: Board Secretary	NONE	
		ED noted: No registered speakers. No one present in person.	

REORGANIZATION OF THE BOARD OF TRUSTEES			
2022: 7-1	Re-Elect Jose Ramos to the Board of Trustees for the term of four years beginning July 2022 through June 2026.	PF noted JR provides essential and valuable insight for Board.	Motion: Fitzmaurice 2nd: Neill 3 ayes and 0 nays. Re-Elected Jose Ramos to the Board of Trustees for the term of four years beginning July 2022 through June 2026.
2022: 7-2	Re-Elect Keyanna Barnett to the Board of Trustees for the term of four years beginning July 2022 through June 2026.	PF noted KB provides valuable perspective as an alumna.	Motion: Fitzmaurice 2nd: Neill 2 ayes and 0 nays. Abstain: Barnett Re-Elected Keyanna Barnett to the Board of Trustees for the term of four years beginning July 2022 through June 2026.
2022: 7-3	Elect Kayne Deissroth to the Board of Trustees for the term of four years beginning July 2022 through June 2026.	PF noted KD's perspective as former employee is essential. Oath of Office administered	Motion: Fitzmaurice 2nd: Neill 3 ayes and 0 nays. Elected Kayne Deissroth to the Board of Trustees for the term of four years beginning July 2022 through June 2026.
2022: 7-4	Elect Patrick Fitzmaurice as President	MN noted PF is dedicated to school; dedication appreciated.	Motion: Neill 2nd: Barnett Abstain: Fitzmaurice 3 ayes and 0 nays. Elected Patrick Fitzmaurice as President.
2022: 7-5	Elect Michael Neill as Vice-President	PF noted MNs long service to school; value in the consistency and perspective.	Motion: Fitzmaurice 2nd: Deissroth Abstain: Neill 3 ayes and 0 nays. Elected Michael Neill as Vice-President.
2022: 7-6	Elect Keyanna Barnett as Treasurer	PF noted value of KB's perspective.	Motion: Fitzmaurice 2nd: Neill Abstain: Barnett 3 ayes and 0 nays. Elected Keyanna Barnett as Treasurer.
2022: 7-7	Elect Lisa Scullion as Secretary	PF noted good job and detailed minutes.	Motion: Fitzmaurice 2nd: Neill 4 ayes and 0 nays. Elected Lisa Scullion as Secretary.
2022: 7-8	Elect Fox Rothschild, LLP/McKenna & Snyder P.C as School Solicitors.	ED- renewal; satisfied with services. PF - abstain (same industry)	Motion: Neill 2nd: Barnett 3 ayes and 0 nays. Abstain: Fitzmaurice Elected Fox Rothschild, LLP /McKenna & Snyder P.C as School Solicitors.
2022: 7-9	Elect Barbacane, Thornton & Company, LLP as School Auditors.	ED- renewal; pleased with services.	Motion: Fitzmaurice 2nd: Neill 4 ayes and 0 nays. Elected Barbacane, Thornton & Company, LLP as School Auditors.
2022: 7-10	Elect Elana McDonald, MD, FAAP, as the School Physician.	ED- renewal; good to work with.	Motion: Barnett 2nd: Deissroth 4 ayes and 0 nays. Elected Elana McDonald, MD, FAAP, as the School Physician.
2022: 7-11	Elect the <i>Philadelphia Inquirer</i> for Legal Advertising.	ED - challenges with using the Metro. Recommends Inquirer - professional, available, receive affidavits. PF noted concerns but accepted recommendation.	Motion: Fitzmaurice 2nd: Barnett 4 ayes and 0 nays. Elected to use the <i>Philadelphia Inquirer</i> for Legal Advertising.
SCHOOL BUSINESS RESOLUTIONS			
2022: 7-12	Approve the Minutes of the June 24, 2022 meeting of the Board of Trustees.		Motion: Neill 2nd: Barnett 4 ayes and 0 nays. Approved the Minutes of the June 24, 2022 meeting of the Board of Trustees.

2022: 7-13	Approve the Charter Agreement between Philadelphia Electrical and Technology Charter High School and The School District of Philadelphia for a five-year charter with three conditions.		Resolution 2022: 7-13 has been tabled for review.
2022: 7-14	Approve an emergency declaration related to the COVID-19 pandemic. This resolution enacts the temporary provisions as set forth in section 520.1 of the PA School Code during the period of the pandemic response to offer instruction for students under the supervision of certified school personnel following the ARP: Health & Safety Plan (Instructional Time Outline) and the Remote Learning Guide.		Motion: Barnett 2nd: Fitzmaurice 4 ayes and 0 nays. Approved an emergency declaration related to the COVID-19 pandemic enacting the temporary provisions as set forth in Sec. 520.1 of the PA School Code during the period of the pandemic response to offer instruction for students under the supervision of certified school personnel following the ARP: Health & Safety Plan (Instructional Time Outline) and the Remote Learning Guide.
2022: 7-15	Approve the Memorandum of Understanding between Philadelphia Electrical and Technology Charter High School and The School District of Philadelphia for data sharing.		Resolution 2022: 7-15 has been tabled for review.
2022: 7-16	Approve the Food Service Management Contract between Philadelphia Electrical and Technology Charter High School and Lintons Food Service Management.	ED - bids requested for service with guidelines; vetted.	Motion: Barnett 2nd: Neill 4 ayes and 0 nays. Approved the Food Service Management Contract between Philadelphia Electrical and Technology Charter High School and Lintons Food Service Management.
2022: 7-17	Approve the revisions to the ARP-Health and Safety Plan.	ED - Same with additions for masking and remote learning discretion.	Motion: Fitzmaurice 2nd: Barnett 4 ayes and 0 nays. Approved the revisions to the ARP-Health and Safety Plan.
ACADEMIC RESOLUTIONS			
2022: 7-18	Approve the submission of the Annual Report for the 2021-2022 School Year.		Motion: Fitzmaurice 2nd: Barnett 4 ayes and 0 nays. Approved the submission of the Annual Report for the 2021-2022 School Year.
2022: 7-19	Approve the purchase of 10 teacher licenses (120 students per license) of Study.com at the total cost of \$5000.	ED - enough for school	Motion: Barnett 2nd: Neill 4 ayes and 0 nays. Approved the purchase of 10 teacher licenses (120 students per license) of Study.com at the total cost of \$5000.
2022: 7-20	Approve the Agreement between Philadelphia E&T Charter High School and ENSPIRE Consulting Group, LLC. for Special Education Services for the 2022-2023 School Year.	ED - renewal; reduced cost quoted	Motion: Neill 2nd: Fitzmaurice 4 ayes and 0 nays. Approved the Agreement between Philadelphia E&T Charter High School and ENSPIRE Consulting Group, LLC. for Special Education Services for the 2022-2023 School Year.
2022: 7-21	Approve the Agreement between Philadelphia E&T Charter High School and Catapult Learning, LLC. for Speech Therapy Services for the 2022-2023 School Year.	ED - renewal	Motion: Fitzmaurice 2nd: Barnett 4 ayes and 0 nays. Approved the Agreement between Philadelphia E&T Charter High School and Catapult Learning, LLC. for Speech Therapy Services for the 2022-2023 School Year.
2022: 7-22	Approve the Multi-Tiered System of Support Plan as part of the Charter Renewal Conditions.	ED - support plan outlines tiered supports and interventions.	Motion: Fitzmaurice 2nd: Barnett 4 ayes and 0 nays. Approved the Multi-Tiered System of Support Plan as part of the Charter Renewal Conditions.

2022: 7-23	Approve the Bullying Policy.	Ed - policy reviewed and renewed.	Motion: Fitzmaurice 2nd: Barnett 4 ayes and 0 nays. Approved the Bullying Policy.
PERSONNEL RESOLUTIONS			
2022: 7-24	Approve the resignation of Joanne McGrath, Biology Teacher.	ED - distance issue.	Motion: Fitzmaurice 2nd: Neill 4 ayes and 0 nays. Approved the resignation of Joanne McGrath, Biology Teacher.
2022: 7-25	Approve the hiring and salaries of school personnel for the 2022-2023 School Year as listed in Appendix A #s 1-67.	Deissroth - abstain from #67. Fitzmaurice - abstain from #12 and #20. ED noted new hire #36.	Motion: Fitzmaurice 2nd: Barnett 4 ayes with the following abstentions - Deissroth on #67 and Fitzmaurice on #12 and #20 - and 0 nays. Board approved the hiring and salaries of school personnel for the 2022-2023 School Year as listed in Appendix A #s 1-67.
FINANCIAL RESOLUTIONS			
Presentation of Financial Package	By: Anthony Repice Repice and Taylor, LLC	Notes attached - Repice & Taylor	
2022: 7-26	Approve the bill list in the amount of \$2,111,378.52 that is presented with Construction Items listed individually.	Neill -abstain from construction items.	Roll call vote yielded 4 ayes with Neill abstaining from construction items (Fitzmaurice, Barnett, Deissroth, Neill) and 0 nays. Approved the bill list in the amount of \$2,111,378.52 that is presented with Construction Items listed individually.
NEW BUSINESS RESOLUTIONS			
2022: 7-27	Approve the submission of the Charter School Lease Reimbursement Program application.		Motion: Fitzmaurice 2nd: Neill 4 ayes and 0 nays. Approved the submission of the Charter School Lease Reimbursement Program application.
CLOSED SESSION			
	Charter Renewal Resolutions		
	New Building Concerns/ Plans		
ADJOURNMENT			
			Motion: Barnett 2nd: Fitzmaurice 4 ayes and 0 nays. Meeting was adjourned.

Board Secretary		Certified	
Patrick Fitzmaurice, Board President			



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BOARD OF TRUSTEES
MEETING MINUTES of AUGUST 26, 2022

		NOTES	RESOLUTION VOTE
MEETING DATE & TIME	Friday, August 26, 2022 8am		
LOCATION	Join Zoom Meeting https://petchs-org.zoom.us/j/85439462985?pwd=KzF4NjJvK2VwSlovZGpGYVE1REwxQT09 Meeting ID: 854 3946 2985 Passcode: 2022 Dial by your location +1 301 715 8592 US (Washington DC) +1 929 205 6099 US (New York) Meeting ID: 854 3946 2985 Passcode: 2022		
ADVERTISED	Philadelphia Metro (7/11/2022) Philadelphia Inquirer (8/1/2022) and www.petchs.org		
OPENING PROCEDURES			
CALL TO ORDER	BY: Chairperson		
PLEDGE OF ALLEGIANCE	BY: All Attendees		
RECORDING OF ATTENDANCE	BY: Board Secretary	Present: Fitzmaurice, Neill, Griffith, Ramos, Barnett, Scullion Absent: Deissroth	
PRESENTATIONS			
CHIEF EXECUTIVE OFFICER REPORT	Erin Dougherty	Notes attached - Dougherty	
BSI PROGRESS REPORT	Chuck Calvanese, BSI Construction, LLC.	Notes attached - BSI	
CHIEF OPERATING OFFICER REPORT	Matthew Pooler	Notes attached - Pooler	
PUBLIC COMMENT			
SPEAKERS	Facilitated By: Board Secretary	NONE	
		ED noted: No registered speakers.	
REORGANIZATION OF THE BOARD OF TRUSTEES			

2022:8-1	Affirm the resolution (2022: 7-1) to re-elect Jose Ramos to the Board of Trustees for the term of four years beginning July 2022 through June 2026.		Motion: Fitzmaurice 2nd: Griffith 4 ayes and 0 nays, Board affirmed the resolution (2022: 7-1) to re-elect Jose Ramos to the Board of Trustees for the term of four years beginning July 2022 through June 2026.
SCHOOL BUSINESS RESOLUTIONS			
2022:8-6	Approve the Minutes of the July 22, 2022 meeting of the Board of Trustees.		Motion: Barnett. 2nd: Neill 5 ayes and 0 nays. Approved the Minutes of the July 22, 2022 meeting.
2022:8-7	Approve the Minutes of the August 5, 2022 meeting of the Board of Trustees.		Motion: Fitzmaurice 2nd: Barnett 5 ayes and 0 nays. Approved the Minutes of the August 5, 2022 meeting.
2022:8-8	Approve the Professional Services Contract between Philadelphia E&T Charter High School and TJ Cleans, LLC.	ED: conducted multiple interviews; TJ has excellent references and positive interview, monthly rate and 1 year contract.	Motion: Neill 2nd: Fitzmaurice 5 ayes and 0 nays. Approved the Professional Services Contract between Philadelphia E&T Charter High School and TJ Cleans, LLC.
ACADEMIC RESOLUTIONS			
2022:8-9	Approve the revised 2022-2023 School Calendar.	ED: changed start and needed to change days off to meet 180.	Motion: Griffith 2nd: Barnett 5 ayes and 0 nays. Approved the revised 22-23 school calendar.
2022:8-10	Approve the revised Transgender and Gender Non-Conforming Policy.	ED: revisions due to SDP request.	Motion: Barnett 2nd: Fitzmaurice 5 ayes and 0 nays. Approved the revised Transgender and Gender Non-Conforming Policy.
2022:8-11	Approve the Dual Enrollment Agreements with Institutions of Higher Education Policy.	ED: revisions due to SDP request; not exclusive to CCP.	Motion: Barnett 2nd: Griffith 5 ayes and 0 nays. Approved the Dual Enrollment Agreements with Institutions of Higher Education Policy.
PERSONNEL RESOLUTIONS			
2022:8-12	Approve the resignation of Mark Olkowski, Special Education Teacher.	ED: wanted change	Motion: Fitzmaurice 2nd: Griffith 5 ayes and 0 nays. Approved the resignation of Mark Olkowski, SpEd Teacher.
2022:8-13	Approve the resignation of Jessica Pierre-Louis, Guidance Counselor.	ED: relocated	Motion: Barnett 2nd: Ramos. 5 ayes and 0 nays. Approved the resignation of Jessica Pierre-Louis, Guidance Counselor.
2022:8-14	Approve the resignation of Michael Fitzgerald, Mathematics Teacher.	ED: hired then declined	Motion: Fitzmaurice 2nd: Barnett 5 ayes and 0 nays. Approved the resignation of Michael Fitzgerald, Math Teacher.
2022:8-15	Approve the hiring and revised salaries of school personnel for the 2022-2023 School Year as listed in Appendix A #s 1-12.	ED: Adjusted to secure long term and aid retention. PF comply w contract? ED - yes.	Motion: Barnett 2nd: Griffith 5 ayes and 0 nays. Approved the hiring and revised salaries of school personnel for the 2022-2023 School Year as listed in Appendix A #s 1-12.

FINANCIAL RESOLUTIONS			
Presentation of Financial Package	By: Anthony Repice Repice and Taylor, LLC	Notes attached - Repice & Taylor	
2022-8-16	Approve the bill list in the amount of \$1,628,799.82 that is presented with Construction Items listed individually.	Neill - abstain from construction items.	Roll call vote yielded 5 ayes with Neill abstaining from Construction items (Fitzmaurice, Neill, Griffith, Ramos, Barnett) and 0 nays.
NEW BUSINESS RESOLUTIONS			
2022-8-17	The Board of Trustees recognizes the need for additional safety materials, technology and corresponding training for school staff to maximize the safety of students in the new building, inclusive of metal detection, camera upgrades, classroom shelter in place scenarios, emergency notification systems and visitor management technology.	ED: needed public discussion and resolution. PF & MG commented on importance of items. All items reviewed.	Motion: Fitzmaurice 2nd: Griffith. 5 ayes and 0 nays. Board of Trustees recognized the need for additional safety materials, technology and corresponding training for school staff to maximize the safety of students in the new building, inclusive of metal detection, camera upgrades, classroom shelter in place scenarios, emergency notification systems and visitor management technology.
CLOSED SESSION			
	NONE		
ADJOURNMENT			
			Motion: Barnett. 2nd: Neill 5 ayes and 0 nays..Meeting adjourned.
Board Secretary		Certified	
Patrick Fitzmaurice, Board President			



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BOARD OF TRUSTEES

CEO REPORT

Construction Report	BSI Report reviewed. Delay with staris item. Switch gear shipped.
School Business	Admin created Student Orientation plan reviewed. Parent Mtgs held - positive responses - ok with virtual learning. Staff - one vacancy filled with LTS. Still seeking Spanish teacher.
Admissions	644 current - Good numbers on waitlist.
Current Year	PDs completed Steering Committee for CompPlan to assist with goals and strategies for 5 years. SpEd Cyclical Monitoring - every 5 years - LAW working on it. EBRs to be completed. Compliance review - contact person aware and ok with location issue; declined delaying review. Relocation - all areas being updated; addresses changed/changing.
District/State	Charter Renewal - no feedback; counsel review. PDE - 2 grants @\$70K each; reviewed / application in process. Mental Health - trainings, MTSS. Safety - upgrades, technology.
Grants	Received 21CCLC grant for 5 years @\$450K/year - after school programming. Partners with EOM, St. Mary's, WHY, Nerd Street Gamers. ECF tech grant rec'd.
COVID Overview	1 positive since last meeting
Special Education	6 fully certified teachers
1709 BFP	Cleaning - TJ Cleans - on agenda. Moderate price; excellent references. Interviewed 4 companies.
Other	MP unable to attend - highlights of report reviewed
Comments	PF asked about parent meetings on reports. ED noted meetings had good turnout, positive responses and lots of typical questions.



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BOARD OF TRUSTEES

COO REPORT

Submitted in writing. Matt Pooler unavailable. Reviewed by Erin Dougherty

Philadelphia E&T CHS Board Meeting August 2022
Chief Operating Officer Board Report
Matthew Pooler

Academics:

- Parent Meetings, 8/1/22 & 8/2/22
- 2022-23 SY Preparation
 - Staff/Student Rosters
 - Staff PD week of 8/22/22
 - Meetings
 - Academic Board Meeting
 - Department Meeting
 - Co-Teacher Meetings
 - Macbook Training
 - Student Orientation, week of 8/29/22
 - Updated Calendar
 - Technology Prep for staff
 - Schoology/PowerSchool PD
 - Open Tech Q & A sessions
 - Schedules
 - EL/SPED Coordinators
 - New Teacher Induction Program
 - Remote Learning
 - Student learning Guide
 - Staff Learning Guide
- New staff

Student Services:

- Device distribution
- Student Fare Cards



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BOARD OF TRUSTEES

FINANCIAL REPORT

	* Repice & Taylor reps unavailable. Erin Dougherty reviewed monthly reports. *	
Monthly Report	Surplus is lower than usual due to having multiple facilities and lower SDP rate in summer. SDP to revise in October.	
	Reviewed basic items; cash flow is ok.	
	Bill List contains regular and new items. Construction listed separately.	



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BOARD OF TRUSTEES
BSI REPORT - Chuck Calvanese

Submitted in writing. Erin Dougherty reviewed.



August 18, 2022

To: Erin Dougherty, PETCHS
Fr: Chuck Calvanese, BSI Const.

Re: Philadelphia Electrical & Technology Charter High School Project Progress Report

- All Ceilings and Lighting have been installed in all areas from the 7th floor to the 2nd floor. All Doors, frames, hardware, & glazing have been installed on all floors.
- Flooring has been installed on floors 7th down to 2nd. The basement level fitness room has the rubber floor installed.
- Finish coats of paint have been applied to all rooms from the 7th floor to the 2nd floor.
- Mechanically, all equipment has been installed throughout including control wiring, thermostats, and sensors. The two stair tower pressurization fans are due for delivery approximately the week of 9/5. The duct work and curbs have been installed ahead of receiving this equipment.
- The first-floor dining area is scheduled to receive decorative acoustical panels with integrated lighting. It required changing manufacturers to make the design intent work. The fastening system and conduit for lighting has been completed as of last week. Painting of the exposed structure is taking place this week. Installation of the acoustic baffles and lighting is scheduled for the week of 8/22. Floor leveling in the dining area is scheduled for Saturday, 8/27.
- The outstanding Electrical Switch Gear has shipped as well as the backordered Breaker Panels. The expectation is that this equipment will be on site the week of 8/22. Depending on receipt, the Electrician's Riggers will deliver and set the Switch Gear Equipment immediately. We anticipate that the installation of this equipment will take approximately 5 – 8 days. Upon energizing and testing the electrical distribution: the HVAC system equipment can be energized; the Fire Alarm System can be tested and certified; the lighting and lighting controls can be energized and programmed; and all supporting construction related to the mechanical and electrical systems can be completed. We anticipate that the Energizing, Start-up, and Commissioning of these systems as well as supporting construction will take approximately 3 weeks to complete.
- Based on the items noted above, we anticipate the final inspections to take place the first week of October. We are confident of the durations for the tasks described above, however everything is still contingent upon delivery of the electrical gear.



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BOARD OF TRUSTEES

MEETING MINUTES of AUGUST 5, 2022 SPECIAL MEETING

		NOTES	RESOLUTION VOTE
MEETING DATE & TIME	Friday, August 5, 2022 8am		
LOCATION	Join Zoom Meeting https://petchs-org.zoom.us/j/85439462985?pwd=KzF4NjJvK2VwSlovZGpGYVE1REwxQT09 Meeting ID: 854 3946 2985 Passcode: 2022 Dial by your location +1 301 715 8592 US (Washington DC) +1 929 205 6099 US (New York) Meeting ID: 854 3946 2985 Passcode: 2022		
ADVERTISED	Philadelphia Metro (8/1/2022) and www.petchs.org		
OPENING PROCEDURES			
CALL TO ORDER	BY: Chairperson		
PLEDGE OF ALLEGIANCE	BY: All Attendees		
RECORDING OF ATTENDANCE	BY: Board Secretary	Present: Fitzmaurice, Neill, Griffith, Barnett, Deissroth, Scullion Absent: Ramos	
PRESENTATIONS			
CHIEF EXECUTIVE OFFICER REPORT	Erin Dougherty	Notes attached - Dougherty	
CONSTRUCTION MANAGER REPORT	Chuck Calvanese, BSI Construction, LLC.	Notes attached - BSI	
PUBLIC COMMENT			
SPEAKERS	Facilitated By: Board Secretary	NONE	
		No registered speakers.	

SCHOOL BUSINESS RESOLUTIONS			
2022: 8-1	Affirm the resolution (2022: 7-1) to re-elect Jose Ramos to the Board of Trustees for the term of four years beginning July 2022 through June 2026.	Ed noted JR unable to attend therefore hold on affirmation.	Resolution 2022: 8-1 has been tabled until regular meeting and with Jose Ramos in attendance.
2022: 8-2	Approve an emergency declaration to utilize hybrid learning for the beginning of the 2022-2023 School Year due to a shipment delay of a critical piece of machinery, currently scheduled for delivery on September 29, 2022 preventing occupancy at the newly constructed school facility which is substantially complete with the exception of items related to the delayed item.	See CEO presentation notes.	Motion: Griffith 2nd: Deissroth 5 ayes and 0 nays. Board approved an emergency declaration to utilize hybrid learning for the beginning of the 2022-2023 School Year due to a shipment delay of a critical piece of machinery, currently scheduled for delivery on September 29, 2022 preventing occupancy at the newly constructed school facility which is substantially complete with the exception of items related to the delayed item.
2022: 8-3	Approve the rental of Penns Landing Catering Hall for the start of the school year at a rate of \$1000 per day not to exceed ten days. This will be utilized for in-person learning and student set-up days.	See CEO presentation notes.	Motion: Barnett 2nd: Griffith 5 ayes and 0 nays. Approved the rental of Penns Landing Catering Hall for the start of the school year at a rate of \$1000 per day not to exceed ten days. This will be utilized for in-person learning and student set-up days.
2022: 8-4	Approve the rental of transportation shuttles for student transport to and from 1709 Benjamin Franklin Parkway for offsite satellite locations not to exceed \$15,000.	See CEO presentation notes. No vendor specified as may need multiple vendors due to availability.	Motion: Fitzmaurice 2nd: Barnett 5 ayes and 0 nays. Approved the rental of transportation shuttles for student transport to and from 1709 Benjamin Franklin Parkway for offsite satellite locations not to exceed \$15,000.
2022: 8-5	Approve the Hybrid Learning Plan not to exceed the first academic quarter of School Year 2022-2023.	See CEO presentation notes.	Motion: Griffith 2nd: Fitzmaurice 5 ayes and 0 nays. Approved the Hybrid Learning Plan not to exceed the first academic quarter of School Year 2022-2023.
CLOSED SESSION			
	NONE		
NEW BUSINESS RESOLUTIONS			
	NONE		
ADJOURNMENT			
			Motion: Griffith 2nd: Barnett 5 ayes and 0 nays. Meeting was adjourned.

Board Secretary		Certified	
Patrick Fitzmaurice, Board President			



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MEETING DATE & TIME	September 23, 2022 8:00AM		
LOCATION (FULLY VIRTUAL DUE TO RELOCATION)	Join Zoom Meeting https://petchs-org.zoom.us/j/85439462985?pwd=KzF4NjJvK2VwSlovZGpGYVE1REwxQT09 Meeting ID: 854 3946 2985 Passcode: 2022 Dial by your location +1 301 715 8592 US (Washington DC) +1 929 205 6099 US (New York) Meeting ID: 854 3946 2985 Passcode: 2022		
ADVERTISED	METRO Philadelphia (7/11/22) Philadelphia Inquirer (8/1/22) and www.petchs.org		
OPENING PROCEDURES			
CALL TO ORDER	BY: Chairperson		
PLEDGE OF ALLEGIANCE	BY: All Attendees		
RECORDING OF ATTENDANCE	BY: Board Secretary	Present: Fitzmaurice, Neill, Griffith, Barnett, Deissroth, Ramos Absent: Scullion	
PRESENTATIONS			
STUDENTS OF THE MONTH		Grade 9: Alexis Tepoz Grade 10: Lily Tate Grade 11: D’Andre Teagle Grade 12: Ackendale Hutchinson	
EMPLOYEES OF THE MONTH		Teacher: Melanie Battista, Emily Ford & Julia Share Staff Member: Bill Carberry, George Fiocca & Leigh-Ann Wilson	
CHIEF EXECUTIVE OFFICER REPORT	Erin Dougherty	See Attached	
CONSTRUCTION MANAGER REPORT	Chuck Calvanese (In Writing)	See Attached	
CHIEF OPERATING OFFICER REPORT	Matthew Pooler	See Attached	
PUBLIC COMMENT			
SPEAKERS	Facilitated By: Board Secretary	NONE	
SCHOOL BUSINESS RESOLUTIONS			
2022-9-1	Approve the Minutes of the August 26, 2022 meeting of the Board of Trustees.		Motion: Barnett 2nd: Griffith 6 ayes and 0 nays, Board affirmed the minutes from the August 26, 2022 board meeting.
2022-9-2	Approve the Landscaping Proposal between Bustleton Services, Inc. and Philadelphia E&T Charter High School for the landscaping of the small patch of land attached to the building at an amount of \$10,750.	ED: Area has been neglected for some time city of Philadelphia not committed to maintaining this area. Would like to put some low maintenance improvement. PF: Is it our property or the cities? Are we allowed? ED: We are allowed to maintain.	Motion: Fitzmaurice 2nd: Deissroth 6 ayes and 0 Nays. Board approved proposal between Bustleton Services, Inc. and Philadelphia E&T Charter High School for landscaping.
2022-9-3	Approve the service and repair proposal between Philadelphia E&T Charter High School and Lor Mar Mechanical Services LLC for the service and repair of three rooftop chillers at a total cost of \$51,199.	ED: 3 Chillers on rooftop. Need to replace existing refrigerant not a change order because it was unclear what was usable in the chillers. Needed for proper air functioning in building.	Motion: Griffith 2nd: Deissroth. 5 ayes 0 nays. Neill recused from vote. Approved service and repair proposal between Philadelphia E&T Charter High School and LorMar Mechanical services.

ACADEMIC RESOLUTIONS			
2022:9-4	Approve the revised 2022-2023 School Calendar.	ED: More due to COVID than new school building.	Motion: Barnett 2nd: Fitzmaurice. 6 ayes and 0 nays. Board approved revised 2022-23 calendar.
2022:9-5	Approve the School & Family Compact for the 2021-2022 School Year	ED: Part of Title 1 programming. Gives basic commitment No material changes from last year. From all parties to help student achievement.	Motion: Neill 2nd: Ramos. 6 ayes and 0 nays Approved the School and Family compact for the 2021-22 School Year.
PERSONNEL RESOLUTIONS			
	NONE		
FINANCIAL RESOLUTIONS			
Presentation of Financial Package	By: Anthony Repice Repice and Taylor, LLC	See Notes.	
2022:9-6	Approve the bill list in the amount of \$2,066,989.63 that is presented with Construction Items listed individually.		Roll call yielded 6 ayes (Fitzmaurice, Neill, Barnett, Griffith, Deissroth, Ramos) and 0 nays. Bill list approved.
NEW BUSINESS			
	NONE		
CLOSED SESSION			
	NONE		
ADJOURNMENT			
			Motion: Deissroth 2nd: Fitzmaurice. 6 ayes and 0 nays. Meeting adjourned.



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**BOARD OF TRUSTEES
CEO REPORT**

Philadelphia Electrical & Technology Charter High School
CEO Report from Erin Dougherty
August 2022 Board Meeting

School Business

Updates on electrical switchgear and finalization of items
Anticipated Occupancy Date: October 10, 2022
Construction Updates
Review BSI's report
Parent/Guardian Meeting
September 29, 2022
Move In Plan/Move Out of Mummies Museum
Phase In (Attached)

Admissions

Enrolled Students
9th-178
10th-145
11th-147
12th-145
Total-615
New Admit Targets
9th-10
10th-10

Waitlist Numbers

Grade 9-1414
Grade 10-515
Grade 11-375
Grade 12-187

District/State Communication

SDP
Charter Renewal
Still waiting on feedback from them after our last meeting
Followed up this week
Counsel is reviewing Board policies and developing resolutions
Followed up this week

PDE

PA Future Ready Index-Preview 1 Released
Special Education Cyclical Monitoring
Ongoing Process
In-Person Visit- Week of October 31, 2022
Educational Benefit Review
Compliance Review
Staff and student Interviews

Comprehensive Planning
Steering Committee
Subcommittees
Grants
Announced that we were conditionally approved to begin spending funds for the 21st Century Community Learning Center Grant (Attached)
Setting Up Partner Meetings
Program Set Up
Hiring Staff
COVID-19 Overview
Outbreak and Delay of School Year
Updated Calendar
Case Count
Since last meeting: 1 positive
Special Education
Fully certified department of six employees.
Looking to add one to reduce sizes of caseload.



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BOARD OF TRUSTEES

COO REPORT

Board Meeting September 2022
Chief Operating Officer Board Report
Matthew Pooler

Academics

- Staff Orientation
 - Week of 8/23/22
 - Roundtables
 - Department Meeting
 - Academic Board Meeting
 - Schoology/PowerSchool PD
 - Virtual PD Sessions
- Student Orientation Sessions
 - Weeks of 9/5 & 9/12: In-person @ the Sheet Metal Union Hall
 - Technology
 - Student handbooks/Forms/Calendars/Schedule/ID Pictures
 - Remote learning
- Staff SMART Training Sessions 9/23 & 9/30
- Technology Pickup
- October date look ahead
 - Mental Health First Aid PD: 10/7
 - SAT Day: 10/12 (EOM/Grade 12)
 - PSAT Day: 10/25 (Grades 10 & 11)
- Interviews

Student Services

- Attendance
- Senior portrait schedule the week of 10/17 & 10/24



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BOARD OF TRUSTEES

FINANCIAL REPORT

Monthly Report	Highlighted Check Detail report. Chemistry Supplies. Getting paid for 591 kids instead of 600. District is using an estimate based on prior year ending results. District will do catch up adjustment in October and the additional 9 students will be paid for. Going forward, the district will be paying for 600. The 9 students repayment will offset the unfavorable variance going forward.	



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BOARD OF TRUSTEES BSI REPORT - Chuck Calvanese

Submitted in writing. Erin Dougherty reviewed.



September 21, 2022

To: Erin Dougherty, PETCHS
Fr: Zach Shontz BSI Const.

Re: Philadelphia Electrical & Technology Charter High School Project Progress Report

- All Ceilings and Lighting have been installed in all areas from the 7th floor to the basement. All Doors, frames, hardware & glazing have been installed on all floors.
- The acoustical baffles with integrated lighting have been installed in the first floor cafeteria. Floor leveling and flooring tile installation in the cafeteria is also complete.
- Flooring installation is complete on the 8th through 1st floors. Flooring installation in the basement is 80% complete.
- Finish coats of paint have been applied to all rooms throughout the building.
- Furniture installation is complete. Installation of teaching monitors, smart boards and white boards in all classrooms is nearing completion.
- Kitchen equipment is all onsite and in place.
- The Electrical Switch Gear and back ordered Breaker Panels have arrived on site and were installed immediately. The installation of the Electrical Switch Gear allowed us to energize and test the electrical the distribution. On Friday morning, a total shutdown of the building will occur and the final tie in of the gear will be complete. This will bring power to all 208 Volt panels throughout the building.
- The lighting and lighting controls have been energized and programmed. The fire alarm system is currently being energized and tested. The HVAC system has been energized the automating technicians are currently on-site programming the system.
- Mechanically, all equipment has been installed throughout the building including control wiring, thermostats and sensors. One of the two stair pressurization fans has shipped and is being stored at the mechanical contractor's shop. The other fan is expected to ship on 9/30. When the second fan arrives, we anticipate 2-3 days of work to install and be able to integrate them into the building systems.
- Final inspections are contingent on the arrival and installation of the Stair Pressurization Fans.



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BOARD OF TRUSTEES

MEETING MINUTES of OCTOBER 21, 2022 (Reconvened October 28, 2022)

		NOTES	RESOLUTION VOTE
MEETING DATE & TIME	Friday, October 21, 2022 8am		
LOCATION	Join Zoom Meeting https://petchs-org.zoom.us/j/85439462985?pwd=KzF4NjJvK2VwSlovZGpGYVE1REwxQT09 Meeting ID: 854 3946 2985 Passcode: 2022 Dial by your location +1 301 715 8592 US (Washington DC) +1 929 205 6099 US (New York) Meeting ID: 854 3946 2985 Passcode: 2022		
ADVERTISED	METRO Philadelphia (7/11/22) Philadelphia Inquirer (8/1/22) and www.petchs.org		
OPENING PROCEDURES			
CALL TO ORDER	BY: Chairperson		
PLEDGE OF ALLEGIANCE	BY: All Attendees		
RECORDING OF ATTENDANCE	BY: Board Secretary	Present: Fitzmaurice, Griffith*, Barnett, Deissroth, Scullion Absent: Neill, Ramos * Ms. Griffith left meeting at 8:15am due to an emergency.	
PRESENTATIONS			
STUDENTS OF THE MONTH	Patrick Fitzmaurice	Grade 9: Zimair Boone & Semaj Holley Grade 10: Naliyah Jewell Grade 11: Dayana Walton Grade 12: Donovan Devard	
EMPLOYEES OF THE MONTH	Patrick Fitzmaurice	Teacher: Adam Mitry Staff Member: Michael Cooper and Sean McCall	
CHIEF EXECUTIVE OFFICER REPORT	Erin Dougherty	Notes attached - Dougherty	
BSI PROGRESS REPORT	Chuck Calvanese, BSI Construction, LLC.	Notes attached - BSI	
CHIEF OPERATING OFFICER REPORT	Matthew Pooler	Notes attached - Pooler	

PUBLIC COMMENT			
SPEAKERS	Facilitated By: Board Secretary	NONE	
		ED noted: No registered speakers. No one present in person.	
ADJOURNMENT			
	Upon completion of opening session, Patrick Fitzmaurice, Board President, and Erin Dougherty, CEO discussed the lack of a quorum and stated that the Board would need to recess and continue this meeting on Friday, October 28, 2022 at 8:00AM.		Meeting was recessed at 8:35am until October 28, 2022 at 8am due to lack of quorum needed for resolutions.
RECONVENED MEETING			
MEETING DATE & TIME	The October 21, 2022 meeting of the Philadelphia Electrical and Technology Charter High School was reconvened on October 28, 2022 at 8:00am, via Zoom.us . Adequate notice of this meeting, was posted online on October 26, 2022. The meeting was open to the public and instructions to join were posted on www.petchs.org .		
LOCATION	Join Zoom Meeting https://petchs-org.zoom.us/j/85439462985?pwd=KzF4NjJvK2VwSlovZGpGYVE1REwxQT09 Meeting ID: 854 3946 2985 Passcode: 2022 Dial by your location +1 301 715 8592 US (Washington DC) +1 929 205 6099 US (New York) Meeting ID: 854 3946 2985 Passcode: 2022		
OPENING PROCEDURES			
CALL TO ORDER	BY: Chairperson		
PLEDGE OF ALLEGIANCE	BY: All Attendees		
RECORDING OF ATTENDANCE	BY: Board Secretary	Present: Fitzmaurice, Griffith (8:07), Neill, Ramos, Barnett, Deissroth, Scullion Absent: None	
SCHOOL BUSINESS RESOLUTIONS			
2022:10-1	Approve the Minutes of the September 23, 2022 meeting of the Board of Trustees.		Motion: Barnett 2nd: Deissroth 5 ayes and 0 nays. Board approved the Minutes of the September 23, 2022 meeting.

2022:10-2	Approve the emergency replacement of both pumps in the sewer ejector pit in the basement of 1709 Benjamin Franklin Parkway by Lor-Mar Mechanical in the amount of \$15, 960.	ED - reviewed issues with pumps.	Motion:Fitzmaurice 2nd:Deissroth 5 ayes and 0 nays. Approved the emergency replacement of both pumps in the sewer ejector pit in the basement of 1709 Benjamin Franklin Parkway by Lor-Mar Mechanical in the amount of \$15, 960.
2022:10-3	Approve Change Order PFP-8, PFP-9, PFP-10, PFP 11 from Preferred Fire Protection, Inc. for additional services at 1709 Benjamin Franklin Parkway. (Attached)	ED- sprinkler issues/repairs reviewed.	Motion: Barnett 2nd: Neill 5 ayes and 0 nays. Approved Change Order PFP-8, PFP-9, PFP-10, PFP 11 from Preferred Fire Protection, Inc. for additional services at 1709 Benjamin Franklin Parkway.
2022:10-4	Approve Change Order AWC-11, AWC-12 from All Walls & Ceilings Inc. for additional services at 1709 Benjamin Franklin Parkway. (Attached)	ED - reviewed the need for different subbases in certain areas and need for air flow correction.	Motion:Deissroth 2nd:Fitzmaurice 5 ayes and 0 nays. Approved Change Order AWC-11, AWC-12 from All Walls & Ceilings Inc. for additional services at 1709 Benjamin Franklin Parkway.
2022:10-5	Approve the Change Order SCH-01 from M. Schnoll & Sons, Inc. for Painting for additional services at 1709 Benjamin Franklin Parkway. (Attached)	ED - changes from vinyl wrapping to paint base with vinyl letters - swap in cost.	Motion: Barnett 2nd: Griffith 6 ayes and 0 nays. Approved the Change Order SCH-01 from M. Schnoll & Sons, Inc. for Painting for additional services at 1709 Benjamin Franklin Parkway.
2022:10-6	Approve the purchase of Primero Edge as a software for point of purchase for new lunch program.	ED - reviewewd what Primero Edge provides.	Motion: Fitzmaurice 2nd: Neill 6 ayes and 0 nays. Approved the purchase of Primero Edge as a software for point of purchase for new lunch program.
2022:10-7	Approve the Agreement between Electronic Security Solutions for fire alarm monitoring.	ED- new partner for fire alarm monitoring and wireless communication.	Motion: Barnett 2nd: Deissroth 6 ayes and 0 nays. Approved the Agreement between Electronic Security Solutions for fire alarm monitoring.
2022:10-8	Approve the proposal from Urban Jungle for patio perimeter for rooftop patio in the amount of \$14,740.	ED - reviewed rooftop design and related costs to decorate and furnish. Company is good, thorough, and understands what is needed/wanted.	Motion:Fitzmaurice 2nd:Griffith 6 ayes and 0 nays. Approved the proposal from Urban Jungle for patio perimeter for rooftop patio in the amount of \$14,740.
ACADEMIC RESOLUTIONS			
2022:10-9	Affirm the decision of Erin Dougherty, CEO to cancel the administration of Winter Keystone retest due to the construction delay with remote learning to maximize instructional time.	ED- cancellation is not recommended lightly. Overall process and decision were reviewed. Goal is to maximize in person time. PDE notified and ok.	Motion: Barnett 2nd: Deissroth 6 ayes and 0 nays. Affirmed the decision of Erin Dougherty, CEO to cancel the administration of Winter Keystone retest due to the construction delay with remote learning to maximize instructional time.
PERSONNEL RESOLUTIONS			
2022:10-10	Approve the hiring of Travis Clyons, Special Education Teacher in the amount of \$60,000.	ED - additional SpEd teacher. Discussed charter guidelines. Hire will cover if we lose a teacher.	Motion:Griffith 2nd:Fitzmaurice 6 ayes and 0 nays. Approved the hiring of Travis Clyons, Special Education Teacher in the amount of \$60,000.
FINANCIAL RESOLUTIONS			

Presentation of Financial Package	By: Anthony Repice Repice and Taylor, LLC	Notes attached - Repice & Taylor	
2022:10-11	Approve the bill list in the amount of \$2,548,846.11 that is presented with Construction Items listed individually.	ED reiterated the flux and the continued monitoring - should settle soon.	Roll call vote yielded 6 ayes (Fitzmaurice, Griffith, Neill, Ramos, Barnett, Deissroth) and 0 nays. Approved the bill list in the amount of \$2,548,846.11 that is presented with Construction Items listed individually.
NEW BUSINESS RESOLUTIONS			
	NONE		
CLOSED SESSION			
	NONE		
ADJOURNMENT			
			Motion:Fitzmaurice 2nd:Griffith 6 ayes and 0 nays. Meeting was adjourned.
Board Secretary		Certified	
Patrick Fitzmaurice, Board President			



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BOARD OF TRUSTEES

BSI REPORT - Chuck Calvanese

Monthly Report	Reviewed temporary CO and certifications. Condition regarding security permit as card readers are backordered.. Would allow to occupy without restrictions.	
	Punch List- reviewed (touch ups, adjustments, fine tuning); process started; some finishes etc delayed but will not affect operations. Packaging and clean hence lots of trash carts in use.	
	Hot water - 4th floor - issue in janitor's closet reviewed. Team onsite for repair and cleaning. Insurance claim for plumbing to be completed. PF noted this is a concern but seems to be in process of rectifying.	



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BOARD OF TRUSTEES

CEO REPORT

School Business	Power outage in area yesterday/today discussed. Positive = able to see emergency back up in use.
	Move in plan for staff and students reviewed. May need to adjust. Will hold parent meeting.
	October 31 - Special Ed Cyclical Monitoring - date remains the same
	Error from 9/23 - Scientifix is casework not supplies.
	Sept/Oct payments reviewed. Paid 470 RegEd and 130 SpEd. Over 600- ok. Front end needed adjustment as it was a guesstimate of enrollment.
	Board training - Deissroth completed. Need date for Annual Training for all.
Admissions	Enrollment reviewed. (621) Waitlist still ok.
	Greater Philly Fair reviewed.
	SpEd IEPs compliant = 139. Explained process.
District/State	Charter Renewal meeting Tuesday with PF/ED/CSO. Items needed form counsel.
	SPREE - re-released due to typos. Still some inconclusive data due to COVID. Attached.
	PDE items reviewed - Future Ready, Cyclical Monitoring, Comprehensive Planning.
	No Winter Keystones - recommended by ED. Process reviewed and discussed why decided to wait.
COVID Overview	1 positive since last meeting.
Special Education	Added a teacher - on agenda.



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BOARD OF TRUSTEES

COO REPORT

Academics	Academic Dates reviewed: PD on Mental Health, PR mailed, SAT held - during school day made accessible to more students, Meetingd held to review opening plans and STAR testing, Q1 ending/exams, New SpEd teacher on agenda - continuing to post/look.
Student Services	Reviewed Student Service items: Senior Portraits coming up, Attendance meetings, Graduation 6/15/2023.
Admissions / Meetings	Admissions: VA & GF attended Fairs at Fels and Greater Philly. Nice job!
	Meeting: For Parents - held one for only Seniors and one schoolwide to review plans and update.



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BOARD OF TRUSTEES
FINANCIAL REPORT - Tony Repice

Monthly Report	Suprlus- unfavorable variance (p4) - included 2 lease payments for 1420.	
	Reviewed cash and receivables	
	Anticipate drain for October due to building (p6)	
	Check review; construction separate.	
	Still working with auditors and shoud have draft for November meeting.	



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BOARD OF TRUSTEES

MEETING MINUTES of NOVEMBER 18, 2022

		NOTES	RESOLUTION VOTE
MEETING DATE & TIME	Friday, November 18, 2022 8am		
LOCATION	Join Zoom Meeting https://petchs-org.zoom.us/j/85439462985?pwd=KzF4NjJvK2VwSlovZGpGYVE1REwxQT09 Meeting ID: 854 3946 2985 Passcode: 2022 Dial by your location +1 301 715 8592 US (Washington DC) +1 929 205 6099 US (New York) Meeting ID: 854 3946 2985 Passcode: 2022		
ADVERTISED	Philadelphia Metro (7/11/2022), Philadelphia Inquirer (8/1/22) and www.petchs.org		
OPENING PROCEDURES			
CALL TO ORDER	BY: Chairperson		
PLEDGE OF ALLEGIANCE	BY: All Attendees		
RECORDING OF ATTENDANCE	BY: Board Secretary	Present: Fitzmaurice, Griffith, Neill, Ramos, Barnett, Deissroth, Scullion Absent: None	
PRESENTATIONS			
STUDENTS OF THE MONTH		Grade 9: M'Laya Golden-Green Grade 10: Kaseir Johnson Grade 11: N'Kayla Smith Covington Grade 12: Rashad Bullock	
EMPLOYEES OF THE MONTH		Teacher: Sheldon Henry Staff Member: Gerald Matthews	
CHIEF EXECUTIVE OFFICER REPORT	Erin Dougherty	Notes attached - Dougherty	
CHIEF OPERATING OFFICER REPORT	Matthew Pooler	Notes attached - Pooler	
PUBLIC COMMENT			

SPEAKERS	Facilitated By: Board Secretary	NONE	
		ED noted: No registered speakers. No one present in person.	
SCHOOL BUSINESS RESOLUTIONS			
2022:11-1	Approve the Minutes of the October 21, 2022 meeting of the Board of Trustees.		Motion: Fitzmaurice 2nd: Griffith 6 ayes and 0 nays. Board approved the Minutes of the October 21, 2022 meeting of the Board of Trustees.
2022:11-2	Approve the Agreement between Edward O' Malley Athletic Association and Philadelphia E&T Charter High School.	ED verified this is for coming year. *Fitzmaurice and Neill abstain from vote.	Motion: Griffith 2nd: Barnett 4 ayes, 2 abstentions(Fitzmaurice, Neill), and 0 nays. Board approved the Agreement between Edward O' Malley Athletic Assoc and PhilaE&T CHS.
2022:11-3	Approve the Agreement between WHY, Inc. and Philadelphia E&T Charter High School.	ED reviewed multi term agreement highlighting current SY information.	Motion: Deissroth 2nd: Griffith 6 ayes and 0 nays. Board approved the Agreement between WHY, Inc. and PhilaE&T CHS.
ACADEMIC RESOLUTIONS			
2022:11-4	Approve a resolution to modify the grading system for the first academic quarter, due to the uncertainty of the duration of remote learning.	ED reviewed modification terms and reasoning behind resolution. PF received clarification on numerical grade changes in paragraphs 3 and 4 of resolution.	Motion: Neill 2nd: Fitzmaurice 6 ayes and 0 nays. Board approved a resolution to modify the grading system for the first academic quarter, due to the uncertainty of the duration of remote learning.
2022:11-5	Approve the revised MTSS Plan.	ED reviewed revision in MTSS plan regarding language for attending after school program.	Motion: Griffith. 2nd: Deissroth 6 ayes and 0 nays. Board approved the revised MTSS Plan.
PERSONNEL RESOLUTIONS			
2022:11-6	Approve the Amendment to the collective bargaining agreement to modify the evaluation procedures due to the uncertainty of the duration of remote learning.	ED reviewed the amendment and reasoning behind resolution. *Neill abstained from vote.	Motion: Griffith. 2nd: Barnett. 5 ayes, 1 abstention (Neill), and 0 nays. Board approved the Amendment to the collective bargaining agreement to modify the evaluation procedures due to the uncertainty of the duration of remote learning.
FINANCIAL RESOLUTIONS			
Presentation of Financial Package	By: Anthony Repice Repice and Taylor, LLC	Notes attached - Repice & Taylor	
2022:11-7	Approve the bill list in the amount of \$1,117,357.31 that is presented with Construction Items listed individually.		Roll call vote yielded 6 ayes (Fitzmaurice, Griffith, Neill, Ramos, Barnett, Deissroth) and 0 nays. Board approved the bill list in the amount of \$1,117,357.31 that is presented with Construction Items listed individually.

NEW BUSINESS RESOLUTIONS			
	NONE		
CLOSED SESSION			
	NONE		
ADJOURNMENT			
			Motion: Griffith 2nd: Barnett 6 ayes and 0 nays. Meeting was adjourned.
Board Secretary		Certified	
Patrick Fitzmaurice, Board President			



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BOARD OF TRUSTEES

MEETING MINUTES of DECEMBER 16, 2022

		NOTES	RESOLUTION VOTE
MEETING DATE & TIME	Friday, December 16, 2022 8am		
LOCATION	Join Zoom Meeting https://petchs-org.zoom.us/j/85439462985?pwd=KzF4NjJvK2VwSlovZGpGYVE1REwxQT09 Meeting ID: 854 3946 2985 Passcode: 2022 Dial by your location +1 301 715 8592 US (Washington DC) +1 929 205 6099 US (New York) Meeting ID: 854 3946 2985 Passcode: 2022		
ADVERTISED	Philadelphia Metro (7/11/2022), Philadelphia Inquirer (8/1/22) and www.petchs.org		
OPENING PROCEDURES			
CALL TO ORDER	BY: Chairperson		
PLEDGE OF ALLEGIANCE	BY: All Attendees		
RECORDING OF ATTENDANCE	BY: Board Secretary	Present: Fitzmaurice, Griffith, Barnett, Deissroth, Scullion Absent: Neill, Ramos	
PRESENTATIONS			
STUDENTS OF THE MONTH		Grade 9: Saniyah Hainey Grade 10: Tiffany Peek Grade 11: Misha Graham Grade 12: Sufyaan Abdul-Hakim	
EMPLOYEES OF THE MONTH		Teacher: Lauren Hawkins-Hunter Staff Member: Amanda Sierota	
AUDIT PRESENTATION	By: Steven N. Kutsuflakis Barbacane Thornton & Co.	Notes attached - Audit	
CHIEF EXECUTIVE OFFICER REPORT	Erin Dougherty	Notes attached - Dougherty	
CHIEF OPERATING OFFICER REPORT	Matthew Pooler	Notes attached - Pooler	

PUBLIC COMMENT			
SPEAKERS	Facilitated By: Board Secretary	NONE	
		LS noted: No one from public present.	
SCHOOL BUSINESS RESOLUTIONS			
2022:12-1	Approve the Minutes of the November 18, 2022 meeting of the Board of Trustees.		Motion: Barnett 2nd: Fitzmaurice. 4 ayes and 0 nays. Board approved the Minutes of the November 18, 2022 meeting.
2022:12-2	Approve the Agreement between Philadelphia E&T Charter High School and TKElevator Corporation for the cleaning, service and tie-in to electronic fob system in the amount of \$15,824.01.	ED reviewed services and delay - FOBs and cleaning/maintenance.	Motion: Fitzmaurice 2nd: Griffith 4 ayes and 0 nays. Board approved the Agreement between PhilaE&T CHS and TKElevator Corp. for the cleaning, service and tie-in to electronic fob system in the amount of \$15,824.01.
2022:12-3	Approve the hiring of Cenova, Inc. for snow removal services and de-icing for the 2022-2023 season at the rates within.	ED reviewed areas needing service and search for vendors. Costs for all are almost exact. Cenova has parkway route, will monitor for need, is responsive and has different payment options .	Motion: Griffith 2nd: Barnett 4 ayes and 0 nays. Board approved the hiring of Cenova, Inc. for snow removal services and de-icing for the 2022-2023 season at the rates within.
ACADEMIC RESOLUTIONS			
	NONE		
PERSONNEL RESOLUTIONS			
2022: 12-4	Approve the hiring of Jayla Legare as a per diem aide at the rate of \$150 per day.	ED reviewed all personnel items noting pay differences that reflect certification. PF noted JN was off Board for 1+ years - ED agreed.	Motion: Barnett 2nd: Deissroth. 4 ayes and 0 nays. Board approved the hiring of Jayla Legare as a per diem aide at the rate of \$150 per day.
2022: 12-5	Approve the hiring of John Noreski as a Long-Term Substitute at a rate of \$200 per day.		Motion: Barnett 2nd: Deissroth. 4 ayes and 0 nays. Board approved the hiring of John Noreski as a Long-Term Substitute at a rate of \$200 per day.
2022: 12-6	Approve the hiring of Ruby Guerrero as a Long-Term Substitute at a rate of \$225 per day.		Motion: Fitzmaurice 2nd:Griffith. 4 ayes and 0 nays. Board approved the hiring of Ruby Guerrero as a Long-Term Substitute at a rate of \$225 per day.
2022:12-7	Approve the hiring of Donald Scott as a Long-Term Substitute at a rate of \$200 per day.		Motion: Griffith 2nd: Fitzmaurice. 4 ayes and 0 nays. Board approved the hiring of Donald Scott as a Long-Term Substitute at a rate of \$200 per day.
FINANCIAL RESOLUTIONS			

2022:12-7	Approve the Audit for FY 2021-2022.		Motion: Deissroth 2nd: Barnett. 4 ayes and 0 nays. Board approved the Audit for FY 2021-2022.
2022:12-8	Approve the submission of the Annual Financial Report 630-2022	TR noted reviewed and submitted; needed formal approval.	Motion: Fitzmaurice 2nd: Deissroth. 4 ayes and 0 nays. Board approved the submission of the Annual Financial Report 630-2022.
Presentation of Financial Package	By: Anthony Repice Repice and Taylor, LLC	Notes attached - Repice & Taylor	
2022: 12-9	Approve the bill list in the amount of \$322,277.67 that is presented with Construction Items listed individually.		Roll call vote yielded 4 ayes (Fitzmaurice, Griffith, Barnett, Deissroth) and 0 nays. Board approved the bill list in the amount of \$322,277.67 that is presented with Construction Items listed individually.
NEW BUSINESS RESOLUTIONS			
	NONE		
CLOSED SESSION			
	NONE		
ADJOURNMENT			
Board Secretary		Certified	
Patrick Fitzmaurice, Board President			



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BOARD OF TRUSTEES

CEO REPORT

School Business	Comprehensive plan is ongoing; working on action plan.
	Ribbon Cutting 12/7 - TY to Board and donors; nice event.
	Family Night - ok attendance; will do another.
Building Update	Outstanding items reviewed and to be completed over break.
	Trainings remain ongoing.
Admissions	SY23-24 has 1699 applicants - huge jump for this time of year.
	Currently enrolled = 625 Good number on waitlist - keeps increasing.
	SpEd = 138 compliant. Payment = 133.
District/State	SpEd Cyclical Monitoring - reviewed process/procedure. Reviewed report noting 3 file issues out of @1800 reviewed items and 1 teacher concern for more PD. Three areas and PD to be remedied. Special TY to LAW for all her hard work! PF asked about shaded areas. ED noted they are the areas to be remedied and explained each.
	SDP - nothing new with Charter Renewal.
	PDE - Future Ready comps are challenging due to little or no testing by schools.
COVID Overview	5 positive since last meeting. Masking after break is probable.
	Other illnesses causing uptick in absenteeism in students and staff. TY to Admin and Support Staff for assisting in coverage. Trying to hire more subs but it is challenging.



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BOARD OF TRUSTEES

COO REPORT (Submitted in Writing)

ED highlighted few areas as MP was assisting with morning subs.

Board Meeting December 2022

Chief Operating Officer Board Report

Matthew Pooler

Academics

Failure Warnings

Grade Remediation

MTSS Coordinators

Academics

Attendance

Behavioral

Meetings

Academic Board 12/6

Faculty Meeting 12/14

Department meeting 12/21

New Hire: Long Term Substitutes

Interviewing for daily substitutes

Student Services

Basketball Schedule

NHS/SGA

Holiday Trip

Toys for Tots

Dress Down Day

Fire Drill

Weekly attendance meeting



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BOARD OF TRUSTEES

AUDIT REVIEW - By: Steven N. Kutsuflakis of Barbacane Thornton & Co.

Audit review

Steve reviewed each area/page.
 Opinions - reviewed procedure/standards used. Clean opinion noted.
 Reviewed responsibilities of all parties.
 Page 8/9 reviewed noting inclusion of bond items.
 Page 10/11 short term picture reviewed.
 Notes section - general review noting Capital assets p20, new note #8 for building loan p21, note 10 Pension items - reviewed comparative charts.
 Federal Programs Audit for ESSER, CARES etc - reviewed - clean opinion.
 Summary page reviewed with no issues/findings.

FINANCIAL REPORT - Tony Repice

Monthly Report

Surplus: + variance Regular and Special education mix. Lower personnel costs.
 Cash flow reviewed - ok.
 Check listing reviewed ; regular and construction.



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BOARD OF TRUSTEES

MEETING MINUTES of JANUARY 27, 2023

		NOTES	RESOLUTION VOTE
MEETING DATE & TIME	Friday, January 27, 2023 8am		
LOCATION	Join Zoom Meeting https://petchs-org.zoom.us/j/85439462985?pwd=KzF4NjJvK2VwSlovZGpGYVE1REwxQT09 Meeting ID: 854 3946 2985 Passcode: 2022 Dial by your location +1 301 715 8592 US (Washington DC) +1 929 205 6099 US (New York) Meeting ID: 854 3946 2985 Passcode: 2022		
ADVERTISED	Philadelphia Metro (7/11/2022), Philadelphia Inquirer (8/1/22) and www.petchs.org		
OPENING PROCEDURES			
CALL TO ORDER	BY: Chairperson		
PLEDGE OF ALLEGIANCE	BY: All Attendees		
RECORDING OF ATTENDANCE	BY: Board Secretary	Present: Fitzmaurice, Griffith, Barnett, Deissroth, Scullion Absent: Ramos	
PRESENTATIONS			
STUDENTS OF THE MONTH	Patrick Fitzmaurice	Grade 9: Nehemiah Brown Grade 10: Naomi Devard Grade 11: Ameen Conway Grade 12: Hanai Griggs	
EMPLOYEES OF THE MONTH	Patrick Fitzmaurice	Teacher: Rebecca Colagreco Staff Member: Eric Kegler	
CHIEF EXECUTIVE OFFICER REPORT	Erin Dougherty	Notes attached - Dougherty	
CHIEF OPERATING OFFICER REPORT	Matthew Pooler	Notes attached - Pooler	
PUBLIC COMMENT			

SPEAKERS	Facilitated By: Board Secretary	NONE	
		ED noted: No registered speakers. No one present in person.	
SCHOOL BUSINESS RESOLUTIONS			
2023:1-1	Approve the resignation of Michael Neill as Vice-President and Board Member of the Board of Trustees effective December 20, 2022.	PF recognized the over 2 decades of service to Board and thousands of students from MN.	Motion: Fitzmaurice 2nd: Griffith 4 ayes and 0 nays. Board approved the resignation of Michael Neill as Vice-President and Board Member of the Board of Trustees effective December 20, 2022.
2023:1-2	Elect _____ as Vice President of the Board.	PF tabled resolution to allow Board members time to decide.	Motion: Fitzmaurice 2nd: Barnett 4 ayes and 0 nays. Board tabled motion to elect a Board VP.
2023:1-3	Approve the Minutes of the December 16, 2022 meeting of the Board of Trustees.		Motion: Deissroth 2nd: Barnett 4 ayes and 0 nays. Board approved the Minutes of the December 16, 2022 meeting of the Board of Trustees.
2023:1-4	Approve the proposal from O'Donnell & Naccarato for structural engineering services to conduct a required Facade Inspection of 1709 Benjamin Franklin Parkway.	ED- Facade inspection; multiple bids reviewed.	Motion: Griffith 2nd: Fitzmaurice 4 ayes and 0 nays. Board approved the proposal from O'Donnell & Naccarato for structural engineering services to conduct a required Facade Inspection of 1709 Benjamin Franklin Parkway.
ACADEMIC RESOLUTIONS			
2023:1-5	Approve the renewal of an annual license and subscription of Schoology, as the learning management system.	PF - used for a few years? ED- yes, reviewed how Schoology is used.	Motion: Barnett 2nd: Fitzmaurice. 4 ayes and 0 nays. Board approved the renewal of an annual license and subscription of Schoology, as the learning management system.
2023:1-6	Approve the Agreement between Philadelphia E&T Charter High School and the Pennsylvania College of Technology for the enrollment of students in the Advance at Manufacturing Pre-Apprenticeship Program.	ED reviewed Act 158 and use of Pre-Apprentice Programs. This helps students now and after high school.	Motion: Fitzmaurice. 2nd: Griffith 4 ayes and 0 nays Board approved the Agreement between Philadelphia E&T Charter High School and the Pennsylvania College of Technology for the enrollment of students in the Advance at Manufacturing Pre-Apprenticeship Program.
2023:1-7	Approve the upgrade to our iXL license to add 200 more users in Math and ELA.	ED noted students identified via MTSS will use in addition to SpEd.	Motion: Griffith 2nd: Barnett 4 ayes and 0 nays Board approved the upgrade to our iXL license to add 200 more users in Math and ELA.
CLOSED SESSION			
	LEGAL	Personnel Matter	
PERSONNEL RESOLUTIONS			

2023:1-8	Approve the Separation and Release Agreement between Philadelphia E&T Charter High School and Employee 0000552.		Motion: Fitzmaurice 2nd: Barnett 4 ayes and 0 nays. Board approved the Separation and Release Agreement between Philadelphia E&T Charter High School and Employee 0000552.
2023:1-9	Approve the hiring of Tamiko Akins, Climate Aide, at a rate of \$125 per day.		Motion: Griffith 2nd: Deissroth 4 ayes and 0 nays. Board approved the hiring of Tamiko Akins, Climate Aide, at a rate of \$125 per day.
2023:1-10	Approve the hiring of Janean Peterson, Climate Aide, at a rate of \$125 per day.		Motion: Fitzmaurice 2nd:Deissroth 4 ayes and 0 nays. Board approved the hiring of Janean Peterson, Climate Aide, at a rate of \$125 per day.
2023:1-11	Approve the hiring of Michael Williams, Mathematics teacher, at a rate of \$265 per day.		Motion: Deissroth 2nd: Barnett 4 ayes and 0 nays. Board approved the hiring of Michael Williams, Mathematics teacher, at a rate of \$265 per day.
FINANCIAL RESOLUTIONS			
2023:1-12	Authorize Erin Dougherty to open a Lunch Program Bank Account at the Philadelphia Federal Credit Union.	ED reviewed process of reimbursement and the need for a separate account. TR verified /added information.	Motion: Fitzmaurice 2nd:Deissroth 4 ayes and 0 nays. Board authorized Erin Dougherty to open a Lunch Program Bank Account at the Philadelphia Federal Credit Union.
2023: 1-13	Approve the following authorized signers to the Lunch Program Bank Account to include Erin Dougherty, CEO, Matthew Pooler, COO and Anthony Repice, Business Manager.		Motion: Barnett 2nd: Griffith 4 ayes and 0 nays. Board approved the following authorized signers to the Lunch Program Bank Account to include Erin Dougherty, CEO, Matthew Pooler, COO and Anthony Repice, Business Manager.
Presentation of Financial Package	By: Anthony Repice Repice and Taylor, LLC	Notes attached - Repice & Taylor	
2023: 1-14	Approve the bill list in the amount of \$602,484.90 that is presented with Construction Items listed individually.		Roll call vote yielded 4 ayes (Fitzmaurice, Griffith, Barnett, Deissroth) and 0 nays. Board approved the bill list in the amount of \$602,484.90 that is presented with Construction Items listed individually.
NEW BUSINESS RESOLUTIONS			
	NONE		
ADJOURNMENT			
			Motion: Fitzmaurice 2nd: Griffith 4 ayes and 0 nays. Meeting was adjourned.

Board Secretary		Certified	
Patrick Fitzmaurice, Board President			



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BOARD OF TRUSTEES

CEO REPORT

School Business	RFP for copier services reviewed.
Building Update	Facade Inspection reviewed.
	Punch list items - reviewed work done over MLK weekend. Few items remain including camera details and heat control. Flooring - followup on issues reviewed; manufacturer coming into school.
	Environmental Graphics - complete
	Taxes - Real Estate - assessment complete. Process regarding Cell Phone towers reviewed.
Admissions	Current - lower re: end of semester losses. Increase expected - long wait list.
	SY 23-24 numbers increasing - look good.
	SpEd - 135 compliant
District	Charter Renewal - still lingering - reviewed discussion with SDP.
	SPREE reviewed and sent responses to SDP.
PDE	Participation threshold reviewed. Biology at 92% and needs to be 95%. Believed due to prioritizing English and Math on make-up days.
	Strategy plan needed to address participation - attached; will submit.
21st CCLC	CPR Training being scheduled.
	Emergency Readiness Plan and Partner Meetings complete.
	Advisory Board to meet 2/7.
	Gaming Club - well utilized!
COVID Update	4 positive since last meeting; masking helped
	Quarterly Review of Health and Safety plan to complete.



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BOARD OF TRUSTEES

COO REPORT

Academics	Reviewed calendar dates. - Exams, Level Meetings, Parent Meeting, Class meetings, Academic Baord.
	MTSS Update - reviewed grades and met with selected students. Will meet 2x's a month and be given exercises to help improve.
	Teacher Observations - scheduled
	New Hires - 2 Climate; 1 Teacher - all on agenda. Continmne to interview for SpEd and Climate.
Student Services	NHS - MLK service day at Historic Fairhill to clean up.
	Reviewed SGA Candy Grams, SAT Prep, Fire Drill and update on Basketball teams.
	Continuation of weekly meetings.



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BOARD OF TRUSTEES
FINANCIAL REPORT - Tony Repice

Monthly Report	Surplus - positive variance re: mix of SpEd and RegEd.	
	Cash - ok	
	Cash flow - increase due to ESSER II	
	Accounts payable - ok	
	Review of both check details - school and construction.	



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BOARD OF TRUSTEES

MEETING MINUTES of FEBRUARY 24, 2023

		NOTES	RESOLUTION VOTE
MEETING DATE & TIME	February 24, 2023 8:00AM		
LOCATION	<p>Join Zoom Meeting https://petchs-org.zoom.us/j/85439462985?pwd=KzF4NjJvK2VwSlovZGpGYVE1REwxQT09</p> <p>Meeting ID: 854 3946 2985 Passcode: 2022</p> <p>Dial by your location +1 301 715 8592 US (Washington DC) +1 929 205 6099 US (New York)</p> <p>Meeting ID: 854 3946 2985 Passcode: 2022</p>		
ADVERTISED	METRO Philadelphia (7/11/22) Philadelphia Inquirer (8/1/22) and www.petchs.org		
OPENING PROCEDURES			
CALL TO ORDER	BY: Chairperson		
PLEDGE OF ALLEGIANCE	BY: All Attendees		
RECORDING OF ATTENDANCE	BY: Board Secretary	Present: Fitzmaurice, Griffith, Barnett, Deissroth, Scullion Absent: Ramos	
PRESENTATIONS			
STUDENTS OF THE MONTH		Grade 9: Bailey Hudson Grade 10: Tenia Weeks Grade 11: Cora Dennis Grade 12: Lateef Carter	
EMPLOYEES OF THE MONTH		Teacher: Nora Melley Staff Member: Michael Doran	
CHIEF EXECUTIVE OFFICER REPORT	Erin Dougherty	Notes attached - Dougherty	
CHIEF OPERATING OFFICER REPORT (Submitted In-Writing)	Matthew Pooler	Notes attached - Pooler	

PUBLIC COMMENT			
SPEAKERS	Facilitated By: Board Secretary	NONE	
		ED noted: No registered speakers. No one present in person.	
SCHOOL BUSINESS RESOLUTIONS			
2023: 2 - 1	Approve the Minutes of the January 27, 2023 meeting of the Board of Trustees.		Motion: Barnett 2nd: Griffith 4 ayes and 0 nays. Board approved the Minutes of the January 27, 2023 meeting of the Board of Trustees.
2023:2-2	Elect Keyanna Barnett as Vice President of the Board.	PF nominated KB citing her perspective as an alum. KB accepted.	Motion: Fitzmaurice 2nd: Griffith 3 ayes and 0 nays. Board elected Keyanna Barnett as Vice President of the Board of Trustees.
2023:2-3	Elect Kayne Deissroth as Treasurer of the Board.	PF - nominated KD citing her in school experience. KD accepted.	Motion: Fitzmaurice 2nd: Griffith 3 ayes and 0 nays. Board elected Kayne Deissroth as Treasurer of the Board of Trustees.
ACADEMIC RESOLUTIONS			
2023:2-4	Approve the renewal of an annual license and subscription of Naviance, as the guidance and career preparation tool.	ED noted this is a renewal and reviewed use of product. PF clarified renewal status, usage and comparative cost. ED noted need to expand usage.	Motion:Deissroth. 2nd:Fitzmaurice 4 ayes and 0 nays Board approved the renewal of an annual license and subscription of Naviance, as the guidance and career preparation tool.
2023:2-5	Approve the Memorandum of Understanding between Philadelphia Electrical and Technology Charter High School and The City of Philadelphia Department of Human Services.	ED noted that these items are agreements with DHS for students experiencing educational instability. HTey are updated documents. MOU updates for FERPA and communication. Protocol updates for transportation.	Motion: Barnett. 2nd: Fitzmaurice 4 ayes and 0 nays. Board approved the Memorandum of Understanding between Philadelphia Electrical and Technology Charter High School and The City of Philadelphia Department of Human Services.
2023:2-6	Approve the Education Stability Protocol and Transportation Plan between Philadelphia Electrical and Technology Charter High School and The City of Philadelphia Department of Human Services.		Motion:Fitzmaurice. 2nd:Deissroth 4 ayes and 0 nays. Board approved the Education Stability Protocol and Transportation Plan between Philadelphia Electrical and Technology Charter High School and The City of Philadelphia Department of Human Services.
CLOSED SESSION			
	NONE		
PERSONNEL RESOLUTIONS			
2023:2-7	Accept the Resignation of Michael Cooper, Climate Officer.	ED notd MC is former student who stayed in Co-Op position and is leaving for a new opportunity.	Motion: Barnett. 2nd: Deissroth. 4 ayes and 0 nays. Board accepted the Resignation of Michael Cooper, Climate Officer.

FINANCIAL RESOLUTIONS			
Presentation of Financial Package	By: Anthony Repice Repice and Taylor, LLC	Notes attached - Repice & Taylor	
2023: 2-8	Approve the bill list in the amount of \$1,037,242.63 that is presented with Construction Items listed individually.		Roll call vote yielded 4 ayes (Fitzmaurice, Griffith, Barnett, Deissroth) and 0 nays. Board approved the bill list in the amount of \$1,037,242.63 that is presented with Construction Items listed individually.
NEW BUSINESS RESOLUTIONS			
	NONE		
ADJOURNMENT			
			Motion: Fitzmaurice 2nd: Griffith 4 ayes and 0 nays. Meeting was adjourned.
Board Secretary		Certified	
Patrick Fitzmaurice, Board President			



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BOARD OF TRUSTEES

CEO REPORT

**FIS coming due!

School Business

RFP for copiers open - discussed prebid and results to come next month.

S+P Rating= BB Flat; reviewed processs and reasoning.

Building

Working on outstanding items.

Facade Inspection is completed; reviewed preliminary report. Waiting on final report.

Real Estate Taxes; reviewed reimbursement for Cell Towers.

Admissions

Reviewed final numbers for 23-24SY. Response date is today.

Reviewed current enrollment and current waitlist numbers.

SpEd compliant numbers reviewed.

District/State

SDP - Charter Renewal - reviewed prepared response to send 3/1 and discussed concerns.

SPREE/ACE preview is completed; not released to public yet.

PDE- CompPlan progress reviewed. Noted that we may seek outside input to assist process.

Federal Programs Monitoring reviewed.

21stCCLC

CPR training completed

ELO triaing/meeting completed

COVID

4 positives since last meeting.



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BOARD OF TRUSTEES

COO REPORT (Submitted in writing; Reviewed by ED)

Academics	Reviewed dates/activities listed.
	Reviewed number of students who received failures and Honors.
Student Services	Reviewed date/activities listed.
	Noted ongoing climate interviews.



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BOARD OF TRUSTEES
FINANCIAL REPORT - Tony Repice

Monthly Report	Surplus & positive variance re: SpEd vs RegEd and lower health benefits cost.	
	Accounts payable current.	
	Cash available and forecast is ok.	
	Check detail reviewed - regular and construction.	
	990 to be ready for next meeting.; due in May ; fiscal results June 22.	



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BOARD OF TRUSTEES
MEETING MINUTES of MARCH 24, 2023

		NOTES	RESOLUTION VOTE
MEETING DATE & TIME	Friday, March 24, 2023 8am		
LOCATION	Join Zoom Meeting https://petchs-org.zoom.us/j/85439462985?pwd=KzF4NjJvK2VwSlovZGpGYVE1REwxQT09 Meeting ID: 854 3946 2985 Passcode: 2022 Dial by your location +1 301 715 8592 US (Washington DC) +1 929 205 6099 US (New York) Meeting ID: 854 3946 2985 Passcode: 2022		
ADVERTISED	Philadelphia Metro (7/11/2022), Philadelphia Inquirer (8/1/22) and www.petchs.org		
OPENING PROCEDURES			
CALL TO ORDER	BY: Chairperson		
PLEDGE OF ALLEGIANCE	BY: All Attendees		
RECORDING OF ATTENDANCE	BY: Board Secretary	Present: Fitzmaurice, Griffith, Barnett, Deissroth, Bartow, Scullion Absent: Ramos	
PRESENTATIONS			
STUDENTS OF THE MONTH		Grade 9: Daysia Evans Grade 10: Genesis Alverio Grade 11: Hannah McLaughlin Grade 12: Laila Brown	
EMPLOYEES OF THE MONTH		Teacher: John West Staff Member: Amanda Sierota	
CHIEF EXECUTIVE OFFICER REPORT	Erin Dougherty	Notes attached - Dougherty	
CHIEF OPERATING OFFICER REPORT (Submitted In-Writing)	Matthew Pooler	Notes attached - Pooler	
PUBLIC COMMENT			

SPEAKERS	Facilitated By: Board Secretary	NONE	
		ED noted: No registered speakers. No one present in person.	
SCHOOL BUSINESS RESOLUTIONS			
2023:3-1	Approve the Minutes of the February 24, 2023 meeting of the Board of Trustees.		Motion: Deissroth 2nd: Griffith 4 ayes and 0 nays. Approved the Minutes of the February 24, 2023 meeting of the Board of Trustees.
2023:3-2	Elect Laura Bartow as a member of the Board of Trustees to finish the term of M. N., set to expire June 2023.	PF noted his past experience with LB and highly recommend that she be elected. ED noted that she met LB and is excited to have her on board. LB is excited for the opportunity to serve on the board.	Motion: Fitzmaurice 2nd: Griffith 4 ayes and 0 nays. Board elected Laura Bartow as a member of the Board of Trustees to finish the term of MN, set to expire June 2023.
2023:3-3	Approve the revised Internal Controls Policy.	*LB to abstain from all votes this meeting. PF and ED discussed the policy was previously in place and SDP requested revisions to language.	Motion: Deissroth 2nd: Fitzmaurice 4 ayes and 0 nays. Approved the revised Internal Control Policy.
2023:3-4	Approve the Dissolution Policy and Plan.	*LB to abstain from all votes this meeting. ED noted this is required for Charter Renewal but not law. New item is closure plan. Done in good faith. PF asked if time to table item to review. ED - yes	Motion: Fitzmaurice 2nd: Barnett 4 ayes and 0 nays. Board voted to table the approval of the Dissolution Policy and Plan for further review.
2023:3-5	Approve the Maintenance and Lease Agreement between Philadelphia E&T Charter High School and Keystone Digital Imaging, Inc. for 60 months commencing on 7/1/23.	*LB to abstain from all votes this meeting. ED reviewed highlights of this copier agreement and noted the proposal is included with contract.	Motion: Fitzmaurice 2nd: Barnett 4 ayes and 0 nays. Approved the Maintenance and Lease Agreement between Philadelphia E&T Charter High School and Keystone Digital Imaging, Inc. for 60 months commencing on 7/1/23.
ACADEMIC RESOLUTIONS			
2023:3-6	Approve the renewal of PowerSchool as the School Information System in the amount of \$8,502.	*LB to abstain from all votes this meeting. ED noted this is renewal for our SIS used since 2003.	Motion: Griffith. 2nd: Deissroth 4 ayes and 0 nays. Approved the renewal of PowerSchool as the School Information System in the amount of \$8,502.
2023:3-7	Approve the revised Disciplinary Exclusions and Hearings Policy.	*LB to abstain from all votes this meeting. PF noted that resolutions 3-7, 3-8, 3-9 are all revisions to language for Charter Renewal noted in EDs reprot and asked for any comments. ED noted that 3-8 had minor language change and 3-9 was a paragraph clarification.	Motion: Deissroth 2nd: Fitzmaurice 4 ayes and 0 nays. Approved the revised Disciplinary Exclusions and Hearing Policy.
2023:3-8	Approve the revised Parent Engagement Policy.		Motion: Barnett 2nd: Deissroth 4 ayes and 0 nays. Approved the revised Parent Engagement Policy.
2023:3-9	Approve the revised Student Educational Records Policy.		Motion: Fitzmaurice 2nd: Griffith 4 ayes and 0 nays Approved the revised Student Educational Records Policy.
2023:3-10	Approve the Academic Calendar for the 2023-2024 School Year.	*LB to abstain from all votes this meeting. ED noted that to maintain consistency, we will open prior to Labor Day with orientation days and teacher PDs.	Motion: Fitzmaurice 2nd: Griffith 4 ayes and 0 nays. Approved the Academic Calendar for the 2023-2024 SY.

2023:3-11	Approve the Dual Credit Agreement between Philadelphia E&T Charter HS and Community College of Philadelphia.	*LB to abstain from all votes this meeting. ED noted state requirement for agreement - new law - new proposal.	Motion: Fitzmaurice 2nd: Barnett. 4 ayes and 0 nays. Approved the Dual Credit Agreement between Phila E&T Charter HS and Community College of Philadelphia.
2023:3-12	Approve the renewal of the Renaissance STAR Reading and STAR Mathematics Assessments for the period of one year in the amount of \$7,510.	*LB to abstain from all votes this meeting. ED noted current usage to monitor progress.	Motion: Deissroth 2nd: Fitzmaurice 4 ayes and 0 nays. Approved the renewal of the Renaissance STAR Reading and STAR Mathematics Assessments for the period of one year in the amount of \$7,510.
CLOSED SESSION			
	Personnel Matter		Motion: Deissroth. 2nd: Fitzmaurice 4 ayes and 0 nays. Board voted to enter closed session.
PERSONNEL RESOLUTIONS			
2023:3-13	Accept the resignation of Corey McCann, Technology Teacher.	*LB to abstain from all votes this meeting. ED noted CM decided that teaching was not for him; sad to see him leave.	Motion: Fitzmaurice 2nd: Barnett. 4 ayes and 0 nays. Board accepted the resignation of Corey McCann, Technology Teacher.
FINANCIAL RESOLUTIONS			
Presentation of Financial Package	By: Anthony Repice Repice and Taylor, LLC	Notes attached - Repice & Taylor	
2023: 3-14	Accept and approve submission of the 990-Tax Form for the 2021-2022 fiscal year.	*LB to abstain from all votes this meeting. TR reviewed form in presentation.	Motion: Fitzmaurice 2nd: Barnett 4 ayes and 0 nays. Board accepted and approved the submission of the 990-Tax Form for the 2021-2022 fiscal year.
2023: 3-15	Approve the bill list in the amount of \$506,654.68 that is presented with Construction Items listed individually.	*LB to abstain from all votes this meeting. TR reviewed document in presentation and requested amount be corrected on agenda, a typo existed in the dollar figure.	Roll call vote yielded 4 ayes (Fitzmaurice, Griffith, Barnett, Deissroth) and 0 nays. Board approved the bill list in the amount of \$506,654.68 that is presented with Construction Items listed individually.
NEW BUSINESS RESOLUTIONS			
	NONE		
ADJOURNMENT			
			Motion: Fitzmaurice 2nd: Deissroth. 4 ayes and 0 nays. Meeting was adjourned.

Board Secretary		Certified	
Patrick Fitzmaurice, Board President			



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BOARD OF TRUSTEES

CEO REPORT

****FIS - Thank you for submissions. Please submit today if you have not already.**

School Business

RFP - Copiers- results reviewed. 6 complete RFPs received; 3 with options for machines and 3 that had to use their machines. Canon is not serviable any longer hence need . Committee reviewed proposals; narrowed to 2. Recommending KDI - comprehensive package; work in charters; good recommendations; included use analysis.

Building Update

Facade inspection is complete. Final CO received.

RE Taxes - cell tower reimbursements not paid; follow up needed.

LorMar/Trane Mechanicals- multi option agreement to maintain, service, switch heat/air. Currently have old and new blended system(Seiman and Trane) . Recommending changing to all Trane. Still in discussion; revisist next month.

Issues - stairs (exploring options), floors (cleaning issues), elevator (part pending).

BSI - meeting with re: punch list items. Some to be done over break and non essential to wait for summer.

Admissions

Current 616 enrolled with 131 compliant IEPs.

Apporx 125 confirmed for 23-24 - more complete numbers next month.

District/State

SDP - Charter Renewal - recapped meeting. Some conflicting items - FERPA/records (draft by counsel - please review) Ok items - made revisions in language to 4 policies - reviewed and on agenda. Will continue working with SDP.

PDE - Comprehensive Planning - continues - going well.

PDE- SpEd Monitoring - updated reportwith 1 finding (test participation) - sent participation plan to PDE.

Federal - working on getting info into portal - due 5/12. Reviewed typical procedure. TR noted that if missing something, they allow updates.

21st CCLC

Monthly reports ongoing. Conference coming up.

Attendance is good; planning summer program and CR (using Edmentum)

Covid Update

4 positive since last month.

Comments

PF asked about FERPA document length for parents. ED explained that counsel does not want to revise FERPA but did this because SDP wanted revisions. Counsel met SDP in middle? Not voting on this - please review. Discussed concerns in getting info to parents. Discussion on Charter Renewal and trying to move forward.



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BOARD OF TRUSTEES

COO REPORT (In Writing)

	*Reviewed by Erin Dougherty
Academics / Student Services	Reviewed/ highlighted the following items:
	- Keystone planning
	- Act 158 - some activities planned for 12th during Keystone.
	- Observations ongoing.
	- Interviewing for LTS Guidance, fill Tech vacancy, Climate
	- Dress down days and upcoming trips.
	- Rosie's Girls - to show trade options to girls. PreApprentice @98 for girls.
	- Drills - adjustments to outside locations.
	- Health - ongoing screenings



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BOARD OF TRUSTEES
FINANCIAL REPORT - Tony Repice

Monthly Report	Introduced Steve to the Board.	
	Monthly surplus - favorable variance again due to RegEd vs SpEd.	
	P5 - new calculation - reviewed. Will monitor monthly and report annually.	
	Cash Flow - little less due to PSERS payment.	
	Accts Payable - up to date	
	Check list reviewed.	
	990-Tax Form for 21-22 - reviewed.	



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BOARD OF TRUSTEES

MEETING MINUTES of APRIL 21, 2023 (Reconvened April 26, 2023)

		NOTES	RESOLUTION VOTE
MEETING DATE & TIME	Friday, April 21, 2023 8:00AM		
LOCATION	<p><u>Join Zoom Meeting</u> https://petchs-org.zoom.us/j/85439462985?pwd=KzF4NjJvK2VwSlovZGpGYVE1REwxQT09</p> <p><u>Meeting ID: 854 3946 2985</u> <u>Passcode: 2022</u></p> <p><u>Dial by your location</u> +1 301 715 8592 US (Washington DC) +1 929 205 6099 US (New York)</p> <p><u>Meeting ID: 854 3946 2985</u> <u>Passcode: 2022</u></p>		
ADVERTISED	METRO Philadelphia (7/11/22) Philadelphia Inquirer (8/1/22) and www.petchs.org		
OPENING PROCEDURES			
CALL TO ORDER	BY: Chairperson		Mr. Fitzmaurice noted the absence of a quorum prior to starting the meeting. Ms. Dougherty confirmed.
ADJOURNMENT			
	Patrick Fitzmaurice, Board President, and Erin Dougherty, CEO discussed the lack of a quorum and stated that the Board would need to recess and continue this meeting on Friday, April 26, 2023 at 8:00AM.		Meeting was recessed at 8:25 am until April 26, 2023 at 8am due to lack of quorum needed for resolutions.
RECONVENED MEETING	April 26, 2023 8:00 AM		

MEETING DATE & TIME	The April 21, 2023 Board of Trustees meeting of Philadelphia Electrical and Technology Charter High School was reconvened on April 26, 2023 at 8:00am, via Zoom.us . Adequate notice of this meeting , was advertised in the Philadelphia Inquirer on April 24. 2023 and posted online @ www.petchs.org. The meeting was open to the public and instructions to join were posted on www.petchs.org.		
LOCATION	Join Zoom Meeting https://petchs-org.zoom.us/j/85439462985?pwd=KzF4NjJvK2VwSlovZGpGYVE1REwxQT09 Meeting ID: 854 3946 2985 Passcode: 2022 Dial by your location +1 301 715 8592 US (Washington DC) +1 929 205 6099 US (New York) Meeting ID: 854 3946 2985 Passcode: 2022		
OPENING PROCEDURES			
CALL TO ORDER	BY: Chairperson		
PLEDGE OF ALLEGIANCE	BY: All Attendees		
RECORDING OF ATTENDANCE	BY: Board Secretary	Present: Fitzmaurice, Griffith, Barnett, Deissroth, Bartow, Scullion Absent: Ramos	
PRESENTATIONS			
STUDENTS OF THE MONTH	Patrick Fitzmaurice	Grade 9: Valencia Larbie Grade 10: Albria Celious Grade 11: Sim Wilder Grade 12: Tamieya Graham	
EMPLOYEES OF THE MONTH	Patrick Fitzmaurice	Teacher: Brian Hill Staff Member: Gerald Boyd	
CHIEF EXECUTIVE OFFICER REPORT	Erin Dougherty	Notes attached - Dougherty	
CHIEF OPERATING OFFICER REPORT (Submitted in writing.)	Matthew Pooler	Notes attached - Pooler	
PUBLIC COMMENT			
SPEAKERS	Facilitated By: Board Secretary	NONE	
		ED noted: No registered speakers. No one present in person.	
SCHOOL BUSINESS RESOLUTIONS			
2023:4-1	Approve the Minutes of the March 24, 2023 meeting of the Board of Trustees.		Motion: Deissroth 2nd: Barnett. 5 ayes and 0 nays. Board approved the Minutes of the March 24, 2023 meeting of the Board of Trustees.

2023:4-2	Approve the Agreement between Philadelphia E&T Charter High School and Bayada Home Health Care, Inc. for Nursing Services for the 2023-2024 and 2024-2025 School Years.	ED reviewed, noting increase cost and LPN services, and 2 year contract. PF confirmed this is renewal, ED pleased with services and rate.	Motion: Griffith. 2nd: Deissroth. 5 ayes and 0 nays. Approved the Agreement between PhilaE&T CHS and Bayada Home Health Care, Inc. for Nursing Services for the 2023-2024 and 2024-2025 School Years.
2023:4-3	Approve the purchase of a Hi-Scan 6040i X-Ray imaging system equipped with all software, training both virtual and in person, and artificial intelligence technology in the amount of \$50,703.20 from Access Control Systems, Inc.	ED reviewed noting accessibility, availability and competitive price. PF asked if cost is grant eligible. ED asked if grant can be revised to include. TR believes can revise and will verify.	Motion: Fitzmaurice. 2nd: Griffith. 5 ayes and 0 nays. Approved the purchase of a Hi-Scan 6040i X-Ray imaging system equipped with all software, training both virtual and in person, and artificial intelligence technology in the amount of \$50,703.20 from Access Control Systems, Inc.
2023:4-4	Approve the Maintenance Agreement for Environmental Systems between Philadelphia E&T Charter High School and LorMar Mechanical Services, LLC. in the amount of \$38,724.	ED reviewed noting installment payments.	Motion: Deissroth 2nd: Fitzmaurice 5 ayes and 0 nays. Approved the Maintenance Agreement for Environmental Systems between Phila E&T CHS and LorMar Mechanical Services, LLC. in the amount of \$38,724.
2023:4-5	Approve the proposal from Trane Technologies for the Replacement of Siemens Controllers in the property at 1709 Benjamin Franklin Parkway in the amount of \$63,395.00.	ED reviewed basics again noting she consulted with many for need and cost.	Motion: Bartow. 2nd: Deissroth 5 ayes and 0 nays Approved the proposal from Trane Technologies for the Replacement of Siemens Controllers in the property at 1709 Benjamin Franklin Parkway in the amount of \$63,395.00.
ACADEMIC RESOLUTIONS			
2023:4-6	Approve the site license renewal of Zoom for the period of 1 year at a rate of \$10,695.00.	ED noted this is same package as previous.	Motion: Griffith. 2nd: Barnett. 5 ayes and 0 nays. Approved the site license renewal of Zoom for the period of 1 year at a rate of \$10,695.00.
CLOSED SESSION			
	NONE		
PERSONNEL RESOLUTIONS			
	NONE		
FINANCIAL RESOLUTIONS			
Presentation of Financial Package	By: Anthony Repice Repice and Taylor, LLC	Notes attached - Repice & Taylor	
2023:4-7	Approve the bill list in the amount of \$911,870.04 that is presented with Construction Items listed individually.		Roll call vote yielded 5 ayes (Fitzmaurice, Griffith, Barnett, Deissroth, Bartow) and 0 nays. Approved the bill list in the amount of \$911,870.04 that is presented with Construction Items listed individually.

NEW BUSINESS RESOLUTIONS			
2023:4-8	Approve the Agreement between Philadelphia E&T Charter High School and Community Council Education Services for Educational Placement and Tuition for Students with Severe Disabilities.	ED reviewed need for service, compliance need, and cost. PF asked if applicable to specific student. ED replied Yes. KD asked how many students were in placements. ED replied between 5 and 10, some 4010 and some not.	Motion: Fitzmaurice. 2nd: Griffith 5 ayes and 0 nays. Approved the Agreement between PhilaE&T CHS and Community Council Education Services for Educational Placement and Tuition for Students with Severe Disabilities.
ADJOURNMENT			
			Motion: Deissroth. 2nd: Barnett. 5 ayes and 0 nays. Meeting was adjourned.
Board Secretary		Certified	
Patrick Fitzmaurice, Board President			



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BOARD OF TRUSTEES

CEO REPORT

School Business	Reviewed Incident of 3/29 with weapon detected upon entry. Procedures followed, no issues during incident, everyone kept safe - Commend all staff involved.
	Discussion of incident - re: was student bullied and procedure for student of age 18+. ED clarified that no bullying was known; student said weapon was for self-protection; student was cooperative with staff; believe there was no intent to harm others. Student is 18 and SDP contacted - reviewed call. PF- noted he spoke to ED re:incident and therefore had no additional questions.
	Bag scanner - on agenda; adds another layer of protection; has good track record of detection.
	Budget Prep and contract negotiations - ongoing.
	Food Service Provider - reviewed issues in upstart - worked out and moving forward. Renewal or RFP - prefer renewal due to slow start - time to review provider. Summer Program conditionally approved.
Building Update	Reviewed ongoing issue - stairs and floors - trials to come; manufacturer coming again. Controls - ongoing - reviewed issue - best to switch to all Trane product.
	LorMar - on agenda - use to maintain, control and repair system. Chillers - testing -ongoing.
	BSI - completed some work over break and rest to come in summer.
Admissions	Reviewed current enrollment and SpEd compliance.
	Reviewed 23-24 enrollment and waitlist; reviewed efforts to get completed packets.
District/State	PPD 6th and 9th - reviewed meeting held.
	PDE - CompPlan - making good progress
	Federal Programs - preparing
Keystone Exams	Plan reviewed - 10/11 Test; 9th Events; 12th Service Projects.
21st CCLC	Conference highlights.
	Summer planning for CR and Enrichment.
COVID Update	2+ cases since last month



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BOARD OF TRUSTEES

COO REPORT - Reviewed by Erin Dougherty

	Calendar dates and items reviewed.
	Highlighted hiring of new SS Chair - Mr. Ben Springle.



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BOARD OF TRUSTEES
FINANCIAL REPORT - Tony Repice

Monthly Report	Suprlus- positive variance re: SpEd and Regular Ed mix.	
	Balance sheet reviewed.	
	Debt ratio - ok.	
	Cash - ok	
	Expenditures reviewed - construction and regular.	
	Working on Federal Monitoring.	



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BOARD OF TRUSTEES
MEETING MINUTES of MAY 19, 2023

		NOTES	RESOLUTION VOTE
MEETING DATE & TIME	Friday, May 19, 2023 8am		
LOCATION	Join Zoom Meeting https://petchs-org.zoom.us/j/85439462985?pwd=KzF4NjJvK2VwSlovZGpGYVE1REwxQT09 Meeting ID: 854 3946 2985 Passcode: 2022 Dial by your location +1 301 715 8592 US (Washington DC +1 929 205 6099 US (New York) Meeting ID: 854 3946 2985 Passcode: 2022		
ADVERTISED	Philadelphia Metro (7/11/2022), Philadelphia Inquirer (8/1/22) and www.petchs.org		
OPENING PROCEDURES			
CALL TO ORDER	BY: Chairperson		
PLEDGE OF ALLEGIANCE	BY: All Attendees		
RECORDING OF ATTENDANCE	BY: Board Secretary	Present: Fitzmaurice, Griffith, Ramos, Barnett, Deissroth, Bartow (8:05), Scullion. Absent: None	
PRESENTATIONS			
STUDENTS OF THE MONTH		Grade 9: Carlos Perez Grade 10: Raheem Ralph Grade 11: Christian Dunn Grade 12: Jahkira Harden	
EMPLOYEES OF THE MONTH		Teacher: David Elkin Staff Member: Jack Noreski & Suzanne Kriessler	
CHIEF EXECUTIVE OFFICER REPORT	Erin Dougherty	Notes attached - Dougherty	
CHIEF OPERATING OFFICER REPORT (Submitted In-Writing)	Matthew Pooler	Notes attached - Pooler	
PUBLIC COMMENT			

SPEAKERS	Facilitated By: Board Secretary	NONE	
		ED noted: No registered speakers. No one present in person.	
SCHOOL BUSINESS RESOLUTIONS			
2023:5-1	Approve the Minutes of the April 26, 2023 meeting of the Board of Trustees.		Motion: Griffith 2nd: Deissroth 6 ayes and 0 nays. Board approved the Minutes of the April 26, 2023 meeting of the Board of Trustees.
2023:5-2	Approve the Agreement between Philadelphia E&T Charter High School and Xtel Communications in the amount of \$4,832.49 for On Demand External & Internal Penetration & Vulnerability Testing and Training for Network Security.	ED reviewed 2 packages; chose one time plan based on needs.	Motion: Bartow 2nd: Fitzmaurice 6 ayes and 0 nays. Approved the Agreement between Phila E&T CHS and Xtel Communications in the amount of \$4,832.49 for On Demand External & Internal Penetration & Vulnerability Testing and Training for Network Security.
2023:5-3	Affirm the decision of the CEO to purchase and installation Agreement between Philadelphia E&T Charter High School and Lor-Mar Mechanical Services in the amount of \$27, 993.	ED noted this was needed and previously discussed.	Motion: Fitzmaurice 2nd: Barnett 6 ayes and 0 nays/ Affirmed the decision of the CEO to purchase an installation Agreement between Phila E&T CHS and Lor-Mar Mechanical Services in the amount of \$27, 993.
ACADEMIC RESOLUTIONS			
2023:5-4	Approve the Purchase of Read-180 (on Ed) and associated learning materials from Houghton Mifflin Harcourt Publishing Company in the amount of \$38,040.71.	ED previously discussed and reviewed cost outline.	Motion: Griffith 2nd: Barnett 6 ayes and 0 nays. Approved the Purchase of Read-180 (on Ed) and associated learning materials from Houghton Mifflin Harcourt Publishing Company in the amount of \$38,040.71.
2023:5-5	Approve the Purchase of Staff Training and Services from PBL works in the amount of \$28,500.	ED reviewed Project Based Learning and this PD to help teachers create their own. PF asked if training was in person and how funded. ED noted that 2 of 3 trainings are in person and funding available via PD plan and possibly ESSER. TR noted may also be covered in Title 2.	Approve the Purchase of Staff Training and Services from PBL works in the amount of \$28,500.
CLOSED SESSION			
	Legal Matters - Re:Student		Motion: Fitzmaurice 2nd: Griffith 6 ayes and 0 nays. Board entered closed session to review legal matter.
PERSONNEL RESOLUTIONS			

2023:5-6	Accept the resignation of Kevin Cassidy, ESSER/21CCLC Coordinator effective June 2, 2023.		Motion: Fitzmaurice 2nd: Deissroth 6 ayes and 0 nays. Accepted the resignation of Kevin Cassidy, ESSER/21CCLC Coordinator effective June 2, 2023.
FINANCIAL RESOLUTIONS			
Presentation of Financial Package	By: Anthony Repice Repice and Taylor, LLC		
Presentation of the Draft 2023-2024 Budget	By: Anthony Repice Repice and Taylor, LLC		
2023: 5-7	Approve the bill list in the amount of \$233,622.66 that is presented with Construction Items listed individually.		Roll call vote yielded 6 ayes (Fitzmaurice, Griffith, Ramos, Barnett, Deissroth, Bartow) and 0 nays. Approved the bill list in the amount of \$233,622.66 that is presented with Construction Items listed individually.
NEW BUSINESS RESOLUTIONS			
2023:5-8	Approve the 2023-2024 Meeting Schedule of the Board of Trustees.	ED reviewed schedule and noted item can wait if changes are needed.	Motion: Griffith 2nd: Deissroth 6 ayes and 0 nays. Approved the 2023-2024 Meeting Schedule of the Board of Trustees.
ADJOURNMENT			
Board Secretary		Certified	
Patrick Fitzmaurice, Board President			



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BOARD OF TRUSTEES

CEO REPORT

School Business	AC Controls - status review
	Budget - reviewing contracts and preparing budget. Reviewed ESSER funding and needed decisions as money is ending.
	RE Tax - still working with McKenna and Snyder to collect from Verizon and AT&T.
	Technology - at end of 5 year plan; looking at updates/upgrades. reviewed XTEL Penetration testing (on agenda) for cybersecurity.
	Storage Units - consolidating with goal of emptying.
	Alumni Videos - highlight videos created. Jack Noreski took lead in coordinating alumni to create videos. Great effort!!
Admissions	Current - remains over 600
	23-24 numbers reviewed; waitlist growing
District/State	PDE - Comprehensive Plan - moving into action plan. Read 180 (on agenda) reviewed; PDs in planning to include PBL (on agenda) , appropriate technology usage.
	Federal Programs Monitoring - submitted May 12th
Keystone Exams	Schedule reviewed - 10th/11th keystones; 9th Team Building; 12th Projects -George Fiocca organized projects through various organizations.
Evaluations	Conferences scheduled for end of May/ beginning of June.
	Staff - all evaluations are ready for conferences.
	Admin - reflections coming in.
21st CCLC	Kevin Cassidy is resigning (on agenda). Sad to see him leave. Posted job.
COVID Overview	No positive cases since last meeting.



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BOARD OF TRUSTEES

COO REPORT

(Submitted in Writing)

Comments	PF noted that report looked like regular updates and asked if there was anything that needed to be discussed.
	ED noted that she had reviewed most items in her report and invited Board to Prom and Graduation.



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BOARD OF TRUSTEES
FINANCIAL REPORT - Tony Repice

Monthly Report	Surplus - positive variance re: SpEd RegEd mix.	
	Actuals - nothing new to note	
	Debt ratio 5.2 - ok	
	Cash - ok	
	ESSER - expect a crunch since ESSER is ending.	
	Check list reviewed for regular and construction items.	
Budget	Draft budget reviewed	
	Attempt 1 - flat SDP rate with RegEd 480 and SpEd 120 Titles 3% - update in next version.	
	Expenses - salaries to come. Medical - better number in next draft. PSERs is down. 403b same %	
	Debt Ratio and Cash are ok - need to watch	
	Continuing to tweek - better version in June.	
Discussion	ED noted the election of new IBEW Union leadership and uncertainty of availability to negotiate.	
	TR asked if possible by next meeting?	
	ED noted it depends on election results.	
	TR noted that we need to pass a balanced budget but can change locally but not with Federal or PDE.	



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BOARD OF TRUSTEES
MEETING MINUTES of JUNE 23, 2023

		NOTES	RESOLUTION VOTE
MEETING DATE & TIME	Friday, June 23, 2023 8am		
LOCATION	Join Zoom Meeting https://petchs-org.zoom.us/j/85439462985?pwd=KzF4NjJvK2VwSlovZGpGYVE1REwxQT09 Meeting ID: 854 3946 2985 Passcode: 2022 Dial by your location +1 301 715 8592 US (Washington DC) +1 929 205 6099 US (New York) Meeting ID: 854 3946 2985 Passcode: 2022		
ADVERTISED	Philadelphia Metro (7/11/2022), Philadelphia Inquirer (8/1/22) and www.petchs.org		
OPENING PROCEDURES			
CALL TO ORDER	BY: Chairperson		
PLEDGE OF ALLEGIANCE	BY: All Attendees		
RECORDING OF ATTENDANCE	BY: Board Secretary	Present: Fitzmaurice, Griffith(8:10), Barnett, Ramos (8:15), Deissroth, Bartow, Scullion Absent: No one.	
PRESENTATIONS			
STUDENTS OF THE MONTH		Grade 9: Jayden Cook Grade 10: Alexandria Petty Grade 11: Sinayah Loving Grade 12: Tykeema Leonard	Grade
EMPLOYEES OF THE MONTH		Teacher: Jane French Staff Member: John Wilson	
CHIEF EXECUTIVE OFFICER REPORT	Erin Dougherty	Notes attached - Dougherty	
CHIEF OPERATING OFFICER REPORT (Submitted In-Writing)	Matthew Pooler	Notes attached - Pooler	
CLOSED SESSION			

	Legal Matters	Re: Settlement Agreement	Motion: Fitzmaurice 2nd: Bartow. 6 ayes and 0 nays. Board entered into Closed Session.
PUBLIC COMMENT			
SPEAKERS	Facilitated By: Board Secretary	NONE	
		ED noted: No registered speakers. No one present in person.	
SCHOOL BUSINESS RESOLUTIONS			
2023:6-1	Approve the Minutes of the May 19, 2023 meeting of the Board of Trustees.		Motion: Barnett 2nd: Deissroth 6 ayes and 0 nays. Approved the Minutes of the May 19, 2023 meeting of the Board of Trustees.
2023:6-2	Approve the Memorandum of Understanding between Philadelphia E&T Charter High School and the Philadelphia Police Department.	ED reviewed general idea and noted 2 year duration.	Motion: Deissroth 2nd: Bartow 6 ayes and 0 nays. Approved the Memorandum of Understanding between Philadelphia E&T Charter High School and the Philadelphia Police Department.
2023:6-3	Approve the Confidential Settlement & Release Agreement between Philadelphia E&T Charter High School and Student # 2025143.		Motion: Fitzmaurice 2nd: Griffith. 6 ayes and 0 nays. Approved the Confidential Settlement & Release Agreement between Philadelphia E&T Charter High School and Student # 2025143.
2023:6-4	Approve the Confidential Settlement & Release Agreement between Philadelphia E&T Charter High School and Student #2023080.		Motion: Barnett 2nd: Deissroth 6 ayes and 0 nays. Approved the Confidential Settlement & Release Agreement between Philadelphia E&T Charter High School and Student #2023080.
2023:6-5	Approve the Food Service Management Company Cost Reimbursable Renewal Contract between Philadelphia E&T Charter High School and Linton's Food Service Management for cafeteria services for the 2023-2024 School Year.	ED noted this is a standard agreement similar to last year; renewal.	Motion: Fitzmaurice 2nd: Deissroth 6 ayes and 0 nays. Approved the Food Service Management Company Cost Reimbursable Renewal Contract between Philadelphia E&T Charter High School and Linton's Food Service Management for cafeteria services for the 2023-2024 School Year.
ACADEMIC RESOLUTIONS			
2023:6-6	Approve the decision to return to year-long courses v. block scheduling with the following bell schedules for the 2023-2024 School Year.		Motion: Griffith 2nd: Barnett 6 ayes and 0 nays. Approved the decision to return to year-long courses v. block scheduling with the following bell schedules for the 2023-2024 School Year.
2023:6-7	Approve the Agreement between Philadelphia E&T Charter High School and Aspire Educational Services, Inc. and for Special Education Services for the 2023-2024 School Year.	ED noted services needed for SpEd support. Used to hire paraprofessionals; reliable; quality. PF confirmed this is a renewal; reasonable increase in cost and school is satisfied with company.	Motion: Griffith 2nd: Bartow 6 ayes and 0 nays. Approved the Agreement between Philadelphia E&T Charter High School and Aspire Educational Services, Inc. and for Special Education Services for the 2023-2024 School Year.

2023:6-8	Approve the Agreement between Philadelphia E&T Charter High School and Delta-T Group, Inc. for Special Education Services for the 2023-2024 School Year.	ED noted long use of company. Used for evaluations. Cost more but more reliable than others.	Motion: Fitzmaurice 2nd: Barnett 6 ayes and 0 nays. Approved the Agreement between Philadelphia E&T Charter High School and Delta-T Group, Inc. for Special Education Services for the 2023-2024 School Year.
2023:6-9	Approve the Agreement between Philadelphia E&T Charter High School and Community Council Educational Services, Inc. for Special Education Services For the 2023-2024 School Year.	ED noted new use of service; updated agreement; can interchange students.	Motion: Griffith 2nd: Barnett 6 ayes and 0 nays. Approved the Agreement between Philadelphia E&T Charter High School and Community Council Educational Services, Inc. for Special Education Services For the 2023-2024 School Year.
2023:6-10	Approve the renewal of Nearpod Inc. for software services for teachers in the amount of \$7,365 for the 2023-2024 School Year.	ED reviewed how used; student engagement; highly effective; monitored by RD.	Motion: Deissroth 2nd: Bartow. 6 ayes and 0 nays. Approved the renewal of Nearpod Inc. for software services for teachers in the amount of \$7,365 for the 2023-2024 School Year.
PERSONNEL RESOLUTIONS			
2023:6-11	Accept the resignation of Carolyn McCartney, Technology Teacher effective August 30, 2023.	ED noted CM is Tech teacher who wanted to stay home to raise child.	Motion: Fitzmaurice 2nd: Barnett 6 ayes and 0 nays. Accepted the resignation of Carolyn McCartney, Technology Teacher effective August 30, 2023.
2023:6-12	Accept the resignation of Melanie Battista, Mathematics Teacher effective August 30, 2023.	ED noted that MB is Math teacher who is relocating and possibly changing careers.	Motion: Griffith 2nd: Deissroth 6 ayes and 0 nays. Accepted the resignation of Melanie Battista, Mathematics Teacher effective August 30, 2023.
2023:6-13	Accept the resignation of Nora Melley, Science Teacher effective August 30, 2023.	ED noted NM is Science teacher who has opportunity to teach Horticulture and prefers area.	Motion: Fitzmaurice 2nd: Barnett 6 ayes and 0 nays. Accepted the resignation of Nora Melley, Science Teacher effective August 30, 2023.
FINANCIAL RESOLUTIONS			
Presentation of Financial Package	By: Anthony Repice Repice and Taylor, LLC	Notes attached - Repice & Taylor	
Presentation of 2023-2024 Budget	By: Anthony Repice Repice and Taylor, LLC		
2023:6-14	Approve the bill list in the amount \$548,592.87 that is presented with Construction Items listed individually.		Roll call vote yielded 6 ayes (Fitzmaurice, Griffith, Ramos, Deissroth, Bartow) and 0 nays. Approved the bill list in the amount \$548,592.87 that is presented with Construction Items listed individually.
2023:6-15	Adopt the General Fund Budget for the 2023-2024 Fiscal Year.		Roll call vote yielded 5 ayes (Fitzmaurice, Griffith, Deissroth, Bartow) and 0 nays. (*JR disconnected). Adopted the General Fund Budget for the 2023-2024 Fiscal Year.
2023:6-16	Approve the PDE 2029 Form for submission.		Motion: Griffith 2nd: Barnett. 5 ayes and 0 nays. Approved the PDE 2029 Form for submission.

NEW BUSINESS RESOLUTIONS			
	NONE		
ADJOURNMENT			
			Motion: Fitzmaurice 2nd: Bartow 5 ayes and 0 nays. Meeting was adjourned.
Board Secretary		Certified	
Patrick Fitzmaurice, Board President			