

**Minutes of the Philadelphia Electrical and Technology  
Charter High School  
Board of Trustees Meeting**

**December 17, 2015**

A meeting of the Philadelphia Electrical and Technology Charter High School was held on the above date at 3:00 p.m. at 1420-22 Chestnut Street, Philadelphia, PA. Adequate notice of this Board Meeting was provided by advertising in the Philadelphia Daily News on June 10, 2015.

**ATTENDANCE**

Present: Gibbs, Clinkscales, Long

Absent: Driscoll, Griffith, Keller and Ramos

Via Phone: Neill

On a motion by Jennifer Clinkscales, seconded by Marsalis Long and carried by unanimous voice vote the Minutes of the November 19, 2015 meeting were approved.

***PRESENTATION TO DECEMBER STUDENTS OF THE MONTH AND  
DECEMBER EMPLOYEE (Ms. Theresa O'Hara) OF THE MONTH***

*Charles Gibbs asked all in attendance for a moment of silence for Cecelia Conroy, mother of Cecelia Dougherty and Grandmother of Erin Dougherty.*

**ACADEMIC and BUSINESS REPORTS**

***A. Report from Erin Dougherty, CEO***

1. Admissions & Enrollment: Admissions opens for 2016/17 SY until 1/31/16. Lottery on 2/1/16
2. Communication & Outreach: Financial Aid night well attended by Senior parents. Meetings with all 12<sup>th</sup> Grade Students & Parents.
3. District/State Communication: AQI Meeting: 2014/15 SPR expected release in January 2016. Annual charter Evaluation date not released. Parent/Student Survey
4. Building Planning: overview
5. Holiday: River Rink, Event, Student Gifts

***B. Report from Tom Giampolo, Head of Academics***

1. Keystone Tests update; Academic Probation and First Quarter Honor Roll

***C. Report from Chuck Puchon, Head of Student Services***

1. Reported on attendance and lateness for first quarter.

**ACADEMIC RESOLUTIONS**

- A. On a motion by Marsalis Long, seconded by Jennifer Clinkscales and carried by a consent voice vote the Board approved the Philadelphia E & T CHS Policy for the Keystone Exam Opt Out Based on Conflict with Religious Beliefs.

**PERSONNEL RESOLUTIONS**

**FINANCIAL RESOLUTIONS**

- A. On a motion by Marsalis Long, seconded by Jennifer Clinkscales and carried by a consent vote of 4 Ayes (Gibbs, Clinkscales, Lone and (via phone) Neill) and 0 nays:
  - 1. The Board approved the Bill List in the amount of \$194,804.77.

**PUBLIC COMMENT**

**NEW BUSINESS**

**ADJOURNMENT**

On a motion by Charles Gibbs seconded by Marsalis Long and carried by unanimous vote the Meeting was adjourned.

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**Kayne Deissroth, Board Secretary**

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**Charles Gibbs, Board President**

CERTIFIED \_\_\_\_\_

