

**Minutes of the Philadelphia Electrical and Technology
Charter High School
Board of Trustees Meeting**

September 29, 2016

A meeting of the Philadelphia Electrical and Technology Charter High School was held on the above date at 3:00 p.m. at 1420-22 Chestnut Street, Philadelphia, PA. Adequate notice of this Board Meeting was provided by advertising in the Philadelphia Daily News on September 28, 2016.

ATTENDANCE

Present: Gibbs, Neill
Via Phone: Clinkscales and Long
Absent: Driscoll, Griffith, Keller and Ramos

On a motion by Michael Neill, seconded by Jennifer Clinkscales and carried by unanimous voice vote the Minutes of the August 31, 2016 meeting were approved.

ACADEMIC and BUSINESS REPORTS

A. Report from Erin Dougherty, CEO

1. **Admissions:** 62; Grade 9=176, Grade 10=169, Grade 11=143 and Grade 12=133.
Open House/High School Fairs: Great Philly High School Fair at Philadelphia Convention Center on 10/14 & 10/15/16.
2. **District/State Communication:** SPP-Public Release Date October 6, 2016.
SDP-CSO-Charter Renewal Site Visit 11/9/16. Special Education Cyclical Monitoring 11/15/16 - 11/16/16.
3. **Technology:** iPad Roll out-11th Graders going home; iPad Roll our-10th Graders/9th Graders will be in October; Edmodo.
4. **Staff Development:** 3 Day Orientation. 403(b) Enrollment.
5. **School Year Kick-Off:** Week 1 Plans; Back to School Night, 9/15/16. Guidance Department Transition.

ACADEMIC RESOLUTIONS

- A. On a motion by Charles Gibbs, seconded by Marsalis Long and carried by unanimous voice vote the Board approved the Agreement between Philadelphia E & T Charter HS and Catapult Learning, LLC for Special Education Occupational Therapy, at a cost of \$87.00 per program hour for the 2016-17 school year.

- B.** On a motion by Marsalis Long, seconded by Charles Gibbs and carried by unanimous voice vote the Board approved the Contract between Philadelphia E & T Charter HS and Catapult Learning, LLC for Special Education Speech Language, at a cost of \$82.40 per program hour for the 2016-17 school year.
- C.** On a motion by Jennifer Clinkscales, seconded by Marsalis Long and carried by unanimous voice vote the Board approved the following Philadelphia E & T Charter HS Policies
 - 1.** Positive Behavior Support Policy
 - 2.** Exceptional Student Records/Confidentiality Policy
 - 3.** Internal Controls Policy
 - 4.** ELL Policy
 - 5.** Health/Examination Records Policy
- D.** On a motion by Mary Griffith, seconded by Marsalis Long and carried by a roll call consent agenda vote (Gibbs, Clinkscales, Griffith, Long and Neill) of 5 ayes and 0 nays the Board approved Appendix E of the Contract between Philadelphia E & T Charter HS and IBEW Local Union 98.
- E.** On a motion by Michael Neill, seconded by Mary Griffith and carried by unanimous consent agenda vote the Board approved the Philadelphia E & T Charter HS submission of Charter renewal Packet.
- F.** On a motion by Mary Griffith, seconded by Marsalis Long and carried by unanimous voice vote the Board approved the Philadelphia E & T Charter HS RFP recommendation of Fox Rothchild for school solicitor.
- G.** On a motion by Michael Neill, seconded by Mary Griffith and carried by unanimous voice vote the Board approved the Philadelphia E & T Charter HS Staff Handbook for the 2016-17 school year.
- H.** On a motion by Michael Neill, seconded by Mary Griffith and carried by unanimous voice vote the Board approved the Philadelphia E & T Charter HS Student Handbook for the 2016-17 school year.
- I.** On a motion by Marsalis Long, seconded by Mary Griffith and carried by unanimous voice vote the Board approved the contract between SOS Substitute & Tutoring Service and The Philadelphia E & T Charter HS for substitutes for the 2016-17 school year.

PERSONNEL RESOLUTIONS

- 1.** On a motion by Mary Griffith, seconded by Marsalis Long and carried by a unanimous consent agenda vote the Board *accepted the resignation of E and F; and approved the hiring of A through D and G (#'s 1 thru 41)*, for the 2016-17 school year:

FINANCIAL RESOLUTIONS

- A.** On a motion by Michael Neill, seconded by Marsalis Long and carried by a roll call vote of 5 ayes (Gibbs, Clinkscales, Griffith, Long, and Neill) and 0 nays:
 - 1.** The Board approved the Bill List in the amount of \$296,997.56.
- B.** On a motion by Michael Neill, seconded by Marsalis Long and carried by unanimous voice vote the Board approved a motion to remove Bill Minich from all PE & T CHS bank accounts and add Anthony Repice

PUBLIC COMMENT

NONE

NEW BUSINESS

NONE

ADJOURNMENT

On a motion by Michael Neill, seconded by Mary Griffith and carried by unanimous vote the Meeting was adjourned.

Kayne Deissroth, Board Secretary

Charles Gibbs, Board President

CERTIFIED _____

