

**Minutes of the Philadelphia Electrical and Technology  
Charter High School  
Board of Trustees Meeting**

**August 30, 2016**

A meeting of the Philadelphia Electrical and Technology Charter High School was held on the above date at 3:00 p.m. at 1420-22 Chestnut Street, Philadelphia, PA. Adequate notice of this Board Meeting was provided by advertising in the Philadelphia Daily News on August 25, 2016.

**ATTENDANCE**

Present: Gibbs, Long

Via Phone:

Absent: Clinkscales, Driscoll, Griffith, Keller, Neill and Ramos

**ADJOURNMENT**

A quorum was not present. On a Motion by Marsalis Long, seconded by Charles Gibbs, the August 30<sup>th</sup> Meeting was recessed and scheduled to reconvene on August 31, 2016 at 4:30 pm. Public Notice was immediately sent via school website and social networks.

**Minutes of the Philadelphia Electrical and Technology  
Charter High School  
Board of Trustees Meeting**

**August 31, 2016**

A Reconvened Meeting of the Philadelphia Electrical and Technology Charter High School was held on the above date at 3:00 p.m. at 1420-22 Chestnut Street, Philadelphia, PA. Adequate notice of this Board Meeting was provided by public notice via school website and social networks.

**ATTENDANCE**

Present: Gibbs, Clinkscales, Griffith, Long, Neill  
Via Phone:  
Absent: Driscoll, Keller and Ramos

On a motion by Michael Neill, seconded by Mary Griffith and carried by unanimous voice vote the Minutes of the July 29, 2016 meeting were approved.

**ACADEMIC and BUSINESS REPORTS**

**A. Report from Erin Dougherty, CEO**

1. **Admissions** is on track. 156 completed packets & 40 partials. Upperclassmen: 21 completed packets & 10 partials. The wait list is still very large.
2. **District/State Communication:** SPP-Phase I Review/Phase II released tomorrow. Annual Report submitted on time. Board Meetings with CSO. Renewal Application due 8/31/16. CSO Renewal Site Visit 11/9/16. Special Education Cyclical Monitoring 11/15/16 - 11/17/16.
3. **Technology:** 21CCLC Summer Institute. E-rate released \$42,847.56.
4. **Staff Development:** 3 Day Orientation. 403(b) Enrollment.
5. **School Year Kick-Off:** Week 1 Plans; Back to School Night, 9/15/16. Guidance Department Transition.

**ACADEMIC RESOLUTIONS**

- A. On a motion by Charles Gibbs, seconded by Marsalis Long and carried by unanimous voice vote the Board approved the Agreement between Philadelphia E & T Charter HS and Catapult Learning, LLC for Special Education Occupational Therapy, at a cost of \$87.00 per program hour for the 2016-17 school year.

- B. On a motion by Marsalis Long, seconded by Charles Gibbs and carried by unanimous voice vote the Board approved the Contract between Philadelphia E & T Charter HS and Catapult Learning, LLC for Special Education Speech Language, at a cost of \$82.40 per program hour for the 2016-17 school year.
- C. On a motion by Jennifer Clinkscales, seconded by Marsalis Long and carried by unanimous voice vote the Board approved the following Philadelphia E & T Charter HS Policies
  - 1. Positive Behavior Support Policy
  - 2. Exceptional Student Records/Confidentiality Policy
  - 3. Internal Controls Policy
  - 4. ELL Policy
  - 5. Health/Examination Records Policy
- D. On a motion by Mary Griffith, seconded by Marsalis Long and carried by a roll call consent agenda vote (Gibbs, Clinkscales, Griffith, Long and Neill) of 5 ayes and 0 nays the Board approved Appendix E of the Contract between Philadelphia E & T Charter HS and IBEW Local Union 98.
- E. On a motion by Michael Neill, seconded by Mary Griffith and carried by unanimous consent agenda vote the Board approved the Philadelphia E & T Charter HS submission of Charter renewal Packet.
- F. On a motion by Mary Griffith, seconded by Marsalis Long and carried by unanimous voice vote the Board approved the Philadelphia E & T Charter HS RFP recommendation of Fox Rothchild for school solicitor.
- G. On a motion by Michael Neill, seconded by Mary Griffith and carried by unanimous voice vote the Board approved the Philadelphia E & T Charter HS Staff Handbook for the 2016-17 school year.
- H. On a motion by Michael Neill, seconded by Mary Griffith and carried by unanimous voice vote the Board approved the Philadelphia E & T Charter HS Student Handbook for the 2016-17 school year.
- I. On a motion by Marsalis Long, seconded by Mary Griffith and carried by unanimous voice vote the Board approved the contract between SOS Substitute & Tutoring Service and The Philadelphia E & T Charter HS for substitutes for the 2016-17 school year.

## PERSONNEL RESOLUTIONS

- 1. On a motion by Mary Griffith, seconded by Marsalis Long and carried by a unanimous consent agenda vote the Board *accepted the resignation of E and F; and approved the hiring of A through D and G (#'s 1 thru 41)*, for the 2016-17 school year:

## FINANCIAL RESOLUTIONS

- A. On a motion by Michael Neill, seconded by Marsalis Long and carried by a roll call vote of 5 ayes (Gibbs, Clinkscales, Griffith, Long, and Neill) and 0 nays:
  - 1. The Board approved the Bill List in the amount of \$296,997.56.
- B. On a motion by Michael Neill, seconded by Marsalis Long and carried by unanimous voice vote the Board approved a motion to remove Bill Minich from all PE & T CHS bank accounts and add Anthony Repice

**PUBLIC COMMENT**

NONE


**NEW BUSINESS**

NONE

**ADJOURNMENT**

On a motion by Michael Neill, seconded by Mary Griffith and carried by unanimous vote the Meeting was adjourned.

  
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Kayne Deissroth, Board Secretary

  
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Charles Gibbs, Board President

CERTIFIED 9/29/14