

**Minutes of the Philadelphia Electrical and Technology
Charter High School
Board of Trustees Meeting**

July 29, 2016

A meeting of the Philadelphia Electrical and Technology Charter High School was held on the above date at 3:00 p.m. at 1420-22 Chestnut Street, Philadelphia, PA. Adequate notice of this Board Meeting was provided by advertising in the Philadelphia Inquirer on July 22, 2016.

ATTENDANCE

Present: Clinkscales, Gibbs, Long, Neill and Ramos
Via Phone:
Absent: Driscoll, Griffith and Keller

On a motion by Marsalis Long, seconded by Michael Neill and carried by unanimous voice vote the Minutes of the June 28, 2016 meeting were approved.

REORGANIZATION OF THE BOARD OF TRUSTEES:

1. On a motion by Charles Gibbs, seconded by Jennifer Clinkscales and carried by a roll call vote of 4 ayes (Gibbs, Clinkscales, Long and Neill) and 0 nays the Board elected Jose Ramos, as a Board Member. *The Oath of Office was administered by Charles Gibbs, President.*
2. On a motion by Michael Neill, seconded by Jennifer Clinkscales and carried by a roll call vote of 4 ayes (Clinkscales, Long, Neill and Ramos) and 0 nays the Board elected Charles Gibbs, as Board President. *NOTE: Charles Gibbs abstained from the vote.*
3. On a motion by Marsalis Long, seconded by Jennifer Clinkscales and carried by roll call vote of 4 ayes (Gibbs, Clinkscales, Long and Ramos) and 0 nays the Board elected Michael Neill, as Vice President. *NOTE: Michael Neill abstained from the vote.*
4. On a motion by Jennifer Clinkscales, seconded by Jose Ramos and carried by a roll call vote of 4 ayes (Gibbs, Clinkscales, Neill and Ramos) and 0 nays the Board elected Marsalis Long, as Board Treasurer. *NOTE: Marsalis Long abstained from the vote.*
5. On a motion by Jennifer Clinkscales, seconded by Jose Ramos and carried by a roll call vote of 5 ayes (Gibbs, Clinkscales, Long, Neill and Ramos) and 0 nays the Board elected Kayne Deissroth, as Board Secretary.
6. Election of the School Solicitor was tabled.
7. On a motion by Jennifer Clinkscales, seconded by Marsalis Long and carried by a roll call vote of 5 ayes (Gibbs, Clinkscales, Long, Neill and Ramos) and 0 nays the Board elected Citrin Cooperman as the School Auditor.
8. On a motion by Jennifer Clinkscales, seconded by Marsalis Long and carried by a roll call vote of 5 ayes (Gibbs, Clinkscales, Long, Neill and Ramos) and 0 nays the Board elected Elana McDonald, MD, FAAP, as the School Physician.
9. On a motion by Michael Neill, seconded by Jose Ramos and carried by a roll call vote of 4 ayes (Gibbs, Clinkscales, Neill and Ramos) and 1 nay (Long) the Board elected The Philadelphia Daily News for legal advertising.

ACADEMIC and BUSINESS REPORTS

A. *Report from Erin Dougherty, CEO*

1. **Admissions** is on track. 180-9th Graders, (still gathering paperwork) and approximately 50 Upperclassmen.
2. **District/State Communication:** PIMS-Year End Reporting; SPP- Phase I review; Annual Report submitted 7/28/16; Charter renewal Process started; Charter Renewal Board Meeting on Tuesday, 8/16/16 at 9:00 am; SDP Charter Convening: Thursday, 8/11/16; Special Education Cyclical Monitoring Training: Thursday, 8/18/18.
3. **Keystones:** Raw data for Spring Administration released; 11th Grade: The results are not as high as we had hoped, saw a dip in Algebra and Literature from the 11th Grade Cohort in 2015. However, we have seen an increase in the Biology number from last year.
4. **Technology:** iPad Implementation Phase 3; Summer Institute iTunes U for Curriculum.
5. **Summer @ PE & T:** 21CCLC Program; Summer School

ACADEMIC RESOLUTIONS

1. On a motion by Charles Gibbs, seconded by Jose Ramos and carried by a roll call Consent Agenda vote of 5 ayes (Gibbs, Clinkscales, Long, Neill and Ramos) and 0 nays the Board approved the following items:
 - A. The Agreement between Philadelphia E & T Charter HS and Delta-T Group, for Special Education Psychological Evaluations, at a cost of \$850.00 per evaluation, for the 2016-17 school year.
 - B. The Contract between Apple, Inc. and PE & T Charter HS for lease financing for equipment from Apple Inc.
 - C. Approval of the following Policies:
 1. Cash Management – Federal Programs
 2. Federal Fiscal Compliance Policy
 3. Allowability of Costs- Federal Programs
 4. Administration of Federal Funds- Types of costs, obligations & property management
 5. Naloxone Policy
 - D. The Separation and Release Agreement between Philadelphia E & T Charter HS and E# 3920141415.
 - E. Presentation of the following Policies for public posting:
 1. Positive Behavior Support Policy
 2. Exceptional Student Records/Confidentiality Policy
 3. Internal Controls Policy
 - F. Renewal of the Bullying/Harassment Policy

PERSONNEL RESOLUTIONS

1. On a motion by Charles Gibbs, seconded by Jose Ramos and carried by a unanimous Consent Agenda vote the Board *accepted the resignation of A and approved the hiring of B through D for the 2016-17 school year:*
 - A. Aithen Wesleyan, Science Teacher, effective August 31, 2016.
 - B. Violet Sible, Science Teacher, at a salary of \$45,00, including 3% Union Dues gross-up.
 - C. Misha Memon, Science Teacher, at a salary of \$46,400 plus 3% Union Dues gross-up.
 - D. David Rudan, Special Education Teacher, at a salary of \$41,000, including 3% Union Dues gross-up.

FINANCIAL RESOLUTIONS

- A. On a motion by Jose Ramos, seconded by Michael Neill and carried by a roll call vote of 5 ayes (Gibbs, Clinkscales, Long, Neill and Ramos) and 0 nays:
 - 1. The Board approved the Bill List in the amount of \$240,682.60.

Erin Dougherty, CEO explained that accounts will be added to this bill list next month.

PUBLIC COMMENT

NONE

NEW BUSINESS

NONE

EXECUTIVE SESSION

- A. Personnel Matters: Terms and Conditions of Employment

OPEN SESSION

- A. On a motion by Jennifer Clinkscales, seconded by Jose Ramos and carried by a roll call vote of 5 ayes (Gibbs, Clinkscales, Long, Neill and Ramos) and 0 nays the Board rehired Erin Dougherty as CEO, for the 2016-17 school year at the same terms from the 2014-15 school year, with additions from the 2015-16 school year remaining in-tact.

ADJOURNMENT

On a motion by Michael Neill seconded by Jose Ramos and carried by unanimous vote the Meeting was adjourned.

Kayne Deissroth, Board Secretary

Charles Gibbs, Board President

CERTIFIED _____

