

**Minutes of the Philadelphia Electrical and Technology
Charter High School
Board of Trustees Meeting**

January 21, 2016

A meeting of the Philadelphia Electrical and Technology Charter High School was held on the above date at 3:00 p.m. at 1420-22 Chestnut Street, Philadelphia, PA. Adequate notice of this Board Meeting was provided by advertising in the Philadelphia Daily News on June 10, 2015.

ATTENDANCE

Present: Long, Griffith and Ramos

Absent: Driscoll, Keller and Neill

Via Phone: Gibbs, Clinkscales

On a motion by Charles Gibbs, seconded by Mary Griffith and carried by unanimous voice vote the Minutes of the December 17, 2015 meeting were approved.

***PRESENTATION TO JANUARY STUDENTS OF THE MONTH AND
JANUARY EMPLOYEE (MR. DOUG GRESOCK) OF THE MONTH***

ACADEMIC and BUSINESS REPORTS

A. Report from Erin Dougherty, CEO

1. Erin Dougherty, CEO recognized the passing of *Charles A. Leslie, IV*, Class of 2016. Charles funeral was attended by 30 students and faculty members. Erin requested a moment of silence for Charles Leslie, IV.
2. *Admissions & Enrollment*: Open House was held on 1/7/16, it was moderately attended (50); we have been advertising in various papers to boost admissions numbers, as of right now we have 500 Applicants. Lottery will be held on 2/1/16 at 10:00 AM. As of today 7 students have transferred out and 2 students have transferred in and we are enrolling 4 to begin next week.
3. *Communication & Outreach*: MLK Event over 100 students were in attendance for "The Young Barristers Event", this event concentrated on students understanding their rights. Michelle Ludlow, Guidance Counselor, will be holding FAFSA workshops on 2/11, 2/25 & 3/3.
4. *District/State Communication*: PE & T received half of their payment for January but have been advised that we will be paid 150% for February. The SPR has been released and we have moved out of the watch category and are now listed as 3rd out of the Peer Groups. Progress is really being made. 21CCLC Monitoring will take place on 2/9/16.
5. *Chuck Puchon and Erin Dougherty attended the School District of Philadelphia Meeting of Center City Schools.*

6. *Building Planning*: Fit out attached, Chuck and Erin have been on several tours of sites.

B. Report from Tom Giampolo, Head of Academics

1. Keystone Tests update; Academic Probation. Erin Dougherty interjected that we are trying to track failure data right now to mirror what student services has been doing.

C. Report from Chuck Puchon, Head of Student Services

1. Attendance: trying to limit the number of students with absence issues. The objective is to try and make a connection with these students: Interventions, contacting parents when 4 days absence is reached with a preliminary letter. At the Semester we will know how many are repeat offenders.
2. Lateness: see report on data

Mary Griffith asked what are the repercussions on a student? Chuck Puchon explained the policy for notification to parents/guardians, phone calls, letter explaining concerns and reiterating our policies and meeting with students.

Chuck Puchon also stated that while meeting at the school district for center city schools, the District Captain gave PE & T a positive nod and positive feedback on PE & T students.

ACADEMIC RESOLUTIONS

A. On a motion by Jose Ramos, seconded by Jennifer Clinkscales and carried by a consent voice vote the Board accepted the Grant from the Philadelphia Education Supplies Fund (sponsor, United Way) in the amount of \$1,272.00, being awarded to the Philadelphia E & T Charter HS.

Erin Dougherty stated that this Grant came from the Mayor's Office, she applied and we received it.

B. On a motion by Jose Ramos, seconded by Jenifer Clinkscales and carried by a consent voice vote the Board accepted the findings of fact and decision of the Hearing Officer from the Expulsion Hearing of Student #2012418, held on January 7, 2016. The decision was not to expel Student #2012418.

PERSONNEL RESOLUTIONS

A. On a motion by Mary Griffith, seconded by Jose Ramos and carried by a consent voice vote the Board accepted the resignation of Adam Knobler, Science Teacher, effective January 29, 2016; and approved the hiring of Timothy Oskin, as a long term substitute Science Teacher, effective February 1, 2016, at a prorated salary of \$44,805, including 3% gross up.

FINANCIAL RESOLUTIONS

A. On a motion by Jose Ramos, seconded by Mary Griffith and carried by a consent vote of 5 ayes (Griffith, Long, Ramos and (via phone) Gibbs and Clinkscales) and 0 nays:

1. The Board approved the Bill List in the amount of \$144,036.63.

PUBLIC COMMENT

NEW BUSINESS

Bill Lanzilotti, Student Government President reported that 161 students attended the MLK Day of service and it was a very informative day. He also explained that the Candy Gram sale would be held in February. Mrs. Cecelia Dougherty is making 650 taffys and they will be sold for Valentines Day at \$.50 to \$1.00 each, anything left over will go to the Wounded Warriors. SGA is in the process of planning a Sophomore/Freshmen Dance. Senior Trip to the Poconos for tubing will be held next week.

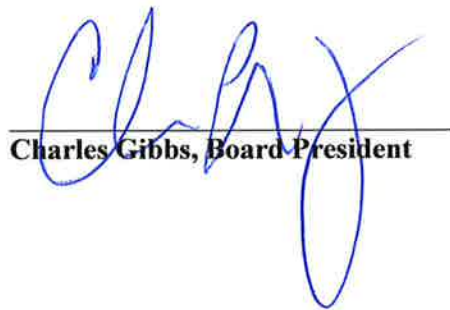
Bill Carberry, also ERate Coordinator stated that he was informed at a training in October that we should have a Board Approved Policy. ERate covers the Cyber Bullying Policy we play over the TVs each September as well as gives us a lot of money to help with servers and emails.
The Board stated they will review and vote on in February

ADJOURNMENT

On a motion by Mary Griffith seconded by Jose Ramos and carried by unanimous vote the Meeting was adjourned.



Kayne Deissroth, Board Secretary



Charles Gibbs, Board President

CERTIFIED 2/18/16